

# SPECIAL DISTRICTS DEPARTMENT





**SPECIAL DISTRICTS DEPARTMENT  
SUMMARY**

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Fund Balance</u>	<u>Staffing</u>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
SPECIAL DISTRICTS	616				
GENERAL DISTRICTS - CONSOLIDATED	620	19,399,342	7,494,581	11,904,761	97
PARK DISTRICTS - CONSOLIDATED	628	3,744,002	2,268,914	1,475,088	23
BIG BEAR RECREATION AND PARK DISTRICT	635	4,450,836	3,233,688	1,217,148	64
BLOOMINGTON RECREATION & PARK DISTRICT	639	600,507	570,315	30,192	2
ROAD DISTRICTS - CONSOLIDATED	641	4,617,689	2,051,561	2,566,128	1
STREETLIGHT DISTRICTS - CONSOLIDATED	655	1,763,994	760,983	1,003,011	0
TOTAL SPECIAL REVENUE FUNDS		<u>34,576,370</u>	<u>16,380,042</u>	<u>18,196,328</u>	<u>187</u>

	<u>Page #</u>	<u>Requirements</u>	<u>Sources</u>	<u>Net Budget</u>	<u>Staffing</u>
<b><u>ENTERPRISE FUNDS</u></b>					
SPECIAL DISTRICTS:					
CSA 70 HAVASU LAKE	626	94,988	77,202	(17,786)	0
SANITATION DISTRICTS - CONSOLIDATED	651	9,321,748	6,855,047	(2,466,701)	0
WATER DISTRICTS - CONSOLIDATED	659	9,947,857	7,655,257	(2,292,600)	0
TOTAL ENTERPRISE FUNDS		<u>19,364,593</u>	<u>14,587,506</u>	<u>(4,777,087)</u>	<u>0</u>

	<u>Page #</u>	<u>Total Amount</u>
CAPITAL IMPROVEMENT PROGRAM	663	20,354,386
RESERVES	674	36,911,830



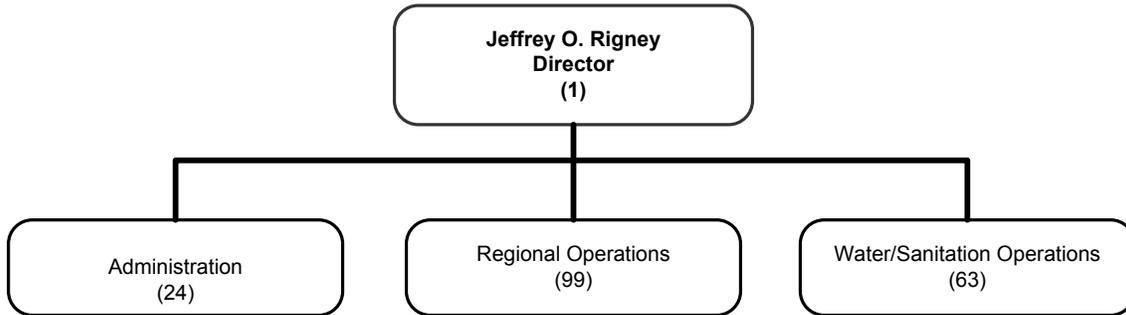
## SPECIAL DISTRICTS DEPARTMENT Jeffrey O. Rigney

### DEPARTMENT MISSION STATEMENT

*The Special Districts Department promotes safe, healthy, enjoyable, and dynamic communities by providing essential programs and municipal services that meet the current and future needs of the communities served.*



### ORGANIZATIONAL CHART



### 2013-14 ACCOMPLISHMENTS

- Received approval of Negative Mitigated Declaration for the Big Bear Alpine Zoo
- Reorganized the Water and Sanitation Division for cost savings and increased efficiency
- Completed the following recreation facilities:
  - MacKay Park in Lake Arrowhead
  - Sugarloaf Park addition (Big Bear Valley)
  - Wrightwood Skate Park
  - Ski Beach at Meadow Park (Big Bear Valley)
- Continued to offer expertise to other County departments including:
  - Regional Parks
  - Facilities Management
  - Arrowhead Regional Medical Center
  - Sheriff/Coroner/Public Administrator
  - Airports
  - Museum
  - Public Works



**COUNTY GOALS AND OBJECTIVES AND DEPARTMENT PERFORMANCE MEASURES**

**COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER**

**Objective(s):** • *Implement information management best-practices that will unify technology platforms and move toward a standardized enterprise approach.*

*Department Strategy:*

- *Replace manual water meter system with automated water meter infrastructure*
- *Use maintenance management system to increase preventative maintenance levels for water and sanitation systems*
- *Use technology to facilitate on-time bill payments*

Measurement	2012-13 Actual	2013-14 Target	2013-14 Actual	2014-15 Target
Decrease in annual operating and maintenance costs per meter	N/A	N/A	N/A	35%
Exercise water valves annually	N/A	N/A	N/A	100%
Complete required video inspection and cleaning of sewer lines annually	N/A	N/A	N/A	100%
Percentage of on-time water and sewer payments	N/A	N/A	N/A	84%



**SUMMARY OF BUDGET UNITS**

2014-15						
	Requirements	Sources	Net County Cost	Fund Balance	Net Budget	Staffing
<b><u>Special Revenue Funds</u></b>						
General Districts - Consolidated	19,399,342	7,494,581		11,904,761		97
Park Districts - Consolidated	3,744,002	2,268,914		1,475,088		23
Big Bear Valley Recreation and Park District	4,450,836	3,233,688		1,217,148		64
Bloomington Recreation and Park District	600,507	570,315		30,192		2
Road Districts - Consolidated	4,617,689	2,051,561		2,566,128		1
Streetlight Districts - Consolidated	1,763,994	760,983		1,003,011		0
<b>Total Special Revenue Funds</b>	<b>34,576,370</b>	<b>16,380,042</b>		<b>18,196,328</b>		<b>187</b>
<b><u>Enterprise Funds</u></b>						
CSA 70 HL Havasu Lake	94,988	77,202			(17,786)	0
Sanitation Districts - Consolidated	9,321,748	6,855,047			(2,466,701)	0
Water Districts - Consolidated	9,947,857	7,655,257			(2,292,600)	0
<b>Total Enterprise Funds</b>	<b>19,364,593</b>	<b>14,587,506</b>			<b>(4,777,087)</b>	<b>0</b>
<b>Total - All Funds</b>	<b>53,940,963</b>	<b>30,967,548</b>	<b>0</b>	<b>18,196,328</b>	<b>(4,777,087)</b>	<b>187</b>



<b>5-YEAR REQUIREMENTS TREND</b>					
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
General Districts - Consolidated	10,821,931	12,055,579	21,213,132	22,302,032	19,399,342
CSA 70 HL Havasu Lake	63,788	61,391	91,344	87,540	94,988
Park Districts - Consolidated	4,216,889	4,151,137	4,801,322	4,160,449	3,744,002
Big Bear Valley Recreation and Park District	3,573,829	3,832,727	3,902,227	4,082,583	4,450,836
Bloomington Recreation and Park District	1,212,198	688,550	1,116,295	695,344	600,507
Road Districts - Consolidated	3,883,186	3,713,962	3,654,828	4,753,116	4,617,689
Sanitation Districts - Consolidated	20,839,057	10,289,110	10,803,634	11,501,817	9,321,748
Streetlight Districts - Consolidated	3,190,589	1,413,810	1,394,389	1,477,953	1,763,994
Water Districts - Consolidated	11,251,210	10,398,320	12,451,646	10,991,935	9,947,857
<b>Total</b>	<b>59,052,677</b>	<b>46,604,586</b>	<b>59,428,817</b>	<b>60,052,769</b>	<b>53,940,963</b>

<b>5-YEAR SOURCES TREND</b>					
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
General Districts - Consolidated	4,662,387	4,683,484	12,476,182	12,593,697	7,494,581
CSA 70 HL Havasu Lake	66,542	66,373	92,478	77,693	77,202
Park Districts - Consolidated	2,136,032	1,949,176	3,031,039	2,398,557	2,268,914
Big Bear Valley Recreation and Park District	5,985,795	3,267,430	3,313,284	3,088,807	3,233,688
Bloomington Recreation and Park District	826,015	339,964	266,818	560,443	570,315
Road Districts - Consolidated	1,806,409	2,040,647	1,740,855	2,204,325	2,051,561
Sanitation Districts - Consolidated	15,329,024	6,135,766	6,623,369	8,875,792	6,855,047
Streetlight Districts - Consolidated	927,500	803,612	801,902	759,445	760,983
Water Districts - Consolidated	10,111,010	7,477,336	8,813,406	7,460,271	7,655,257
<b>Total</b>	<b>41,850,714</b>	<b>26,763,788</b>	<b>37,159,333</b>	<b>38,019,030</b>	<b>30,967,548</b>

<b>5-YEAR FUND BALANCE TREND</b>					
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
General Districts - Consolidated	6,159,544	7,372,095	8,736,950	9,708,335	11,904,761
Park Districts - Consolidated	2,080,857	2,201,961	1,770,283	1,761,892	1,475,088
Big Bear Valley Recreation and Park District	(2,411,966)	565,297	588,943	993,776	1,217,148
Bloomington Recreation and Park District	386,183	348,586	849,477	134,901	30,192
Road Districts - Consolidated	2,076,777	1,673,315	1,913,973	2,548,791	2,566,128
Streetlight Districts - Consolidated	2,263,089	610,198	592,487	718,508	1,003,011
<b>Total</b>	<b>10,554,484</b>	<b>12,771,452</b>	<b>14,452,113</b>	<b>15,866,203</b>	<b>18,196,328</b>

<b>5-YEAR NET BUDGET TREND</b>					
	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
CSA 70 HL Havasu Lake	2,754	4,982	1,134	(9,847)	(17,786)
Sanitation Districts - Consolidated	(5,510,033)	(4,153,344)	(4,180,265)	(2,626,025)	(2,466,701)
Water Districts - Consolidated	(1,140,200)	(2,920,984)	(3,638,240)	(3,531,664)	(2,292,600)
<b>Total</b>	<b>(6,647,479)</b>	<b>(7,069,346)</b>	<b>(7,817,371)</b>	<b>(6,167,536)</b>	<b>(4,777,087)</b>

*Note: Beginning in fiscal year 2012-13, Capital Expenditures have been included and Depreciation has been excluded in Requirements in enterprise and internal service funds for budgetary purposes. In the table above, prior years have been restated for consistency.*



## General Districts Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

**County Service Area (CSA) 40 Elephant Mountain** was established by an act of the County of San Bernardino Board of Supervisors on August 11, 1969 to provide ten channels of ultra-high frequency (UHF) television translator service broadcast from Elephant Mountain, and five channels of very high frequency (VHF) television translator service broadcast from Newberry Springs to the 100 square mile area encompassing Barstow, Daggett, Hinkley, Newberry Springs and Yermo. This CSA provides service to approximately 35,000 households and is funded by property taxes and rental income.

#### Budget at a Glance

Requirements Less Reimbursements*	\$32,298,134
Sources/Reimbursements	\$20,393,373
Fund Balance	\$11,904,761
Use of Fund Balance	\$2,579,097
Total Staff	97

\*Includes Contingencies

**CSA 70 Countywide** was established by an act of the County of San Bernardino Board of Supervisors on December 29, 1969 to provide a centralized mechanism for administration of personnel and operations which serve all board governed special districts. The employees are engaged in multi-district operations funded by the various sanitation, water, road, streetlights, and park and recreation districts. Staff provides centralized and regional management services, administration, engineering, fiscal, human resources, lien administration, park maintenance, payroll, information services, road maintenance and inspection services.

**CSA 70 D-1 Lake Arrowhead** was established by an act of the County of San Bernardino Board of Supervisors on August 26, 1974 to maintain a dam located on the east side of Lake Arrowhead known as Papoose Lake. The Improvement Zone is funded by property taxes and provides security, maintenance, replacement shrubbery, reforestation, and engineering services.

**CSA 70 DB-1 Bloomington** was established by the County of San Bernardino Board of Supervisors on February 10, 2004. On January 23, 2004, property owners approved an annual service charge per parcel with a 2.5% annual inflationary increase, currently \$633.20. The Improvement Zone is responsible for the maintenance of two detention basins and four landscaped intersections in the Bloomington area.

**CSA 70 EV-1 East Valley** was established by the San Bernardino County Board of Supervisors on April 23, 1996. The District is responsible for the maintenance of the Alabama Street storm drain in the Redlands Citrus Plaza area. Funding for this Improvement Zone's operation is generated through a developer buy-in charge, which was received in fiscal year 2008-09.

**CSA 70 DB-2 Big Bear** was established by an act of the County of San Bernardino Board of Supervisors on April 27, 2010. The Improvement Zone maintains a detention basin, open space and storm drain conveyances to the basin of a newly developed tract on Maple Drive in the Big Bear area. This Improvement Zone's operations are funded by an annual service charge levied on property owners within the District.

**CSA 120 North Etiwanda Preserve** was formed on July 1, 2009 as a result of Local Agency Formation Commission Resolution No. 3051. The resolution included the dissolution of CSA 70 OS-1 and OS-3. The CSA provides for the management, protection and operation of 1,202 acres of open space and mitigation property. Acreage is primarily composed of mitigated Riversidean Alluvial Fan Sage Habitat located north of Rancho Cucamonga and east of Day Creek Blvd. The CSA is primarily funded by interest income generated annually from a non-wasting endowment fund. Additional endowments are received when mitigation acreage and management responsibility is accepted by the CSA. The CSA also receives grants and other funding for operation of the open space district.

**CSA 70 TV-2 Morongo Valley** was established by an act of the County of San Bernardino Board of Supervisors on October 18, 1976 to provide nine channels of UHF television and one channel of VHF television translator service to the 38 square miles of the Morongo Valley area. This Improvement Zone provides service to approximately 2,000 households and is funded by property tax revenue.

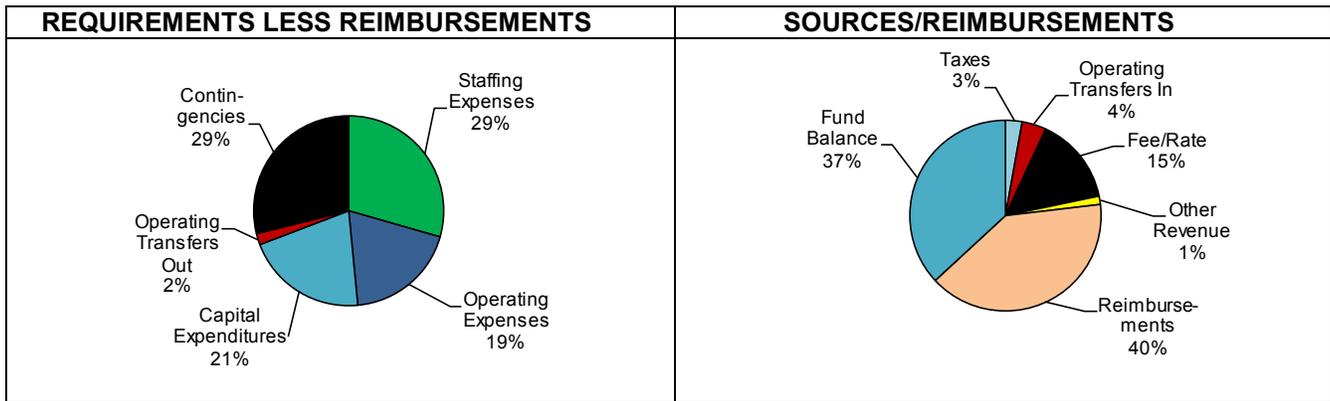


**CSA 70 TV-4 Wonder Valley** was established by an act of the County of San Bernardino Board of Supervisors on July 11, 1995 to provide eight channels of UHF television translator service broadcast from Pinto Mountain, for the direct benefit of Wonder Valley. This Improvement Zone is funded by a special tax of \$5 per parcel on 4,871 parcels and provides basic community television program services to approximately 2,000 households. The Improvement Zone also funds a part-time TV production assistant for community television, and a basic community television program service.

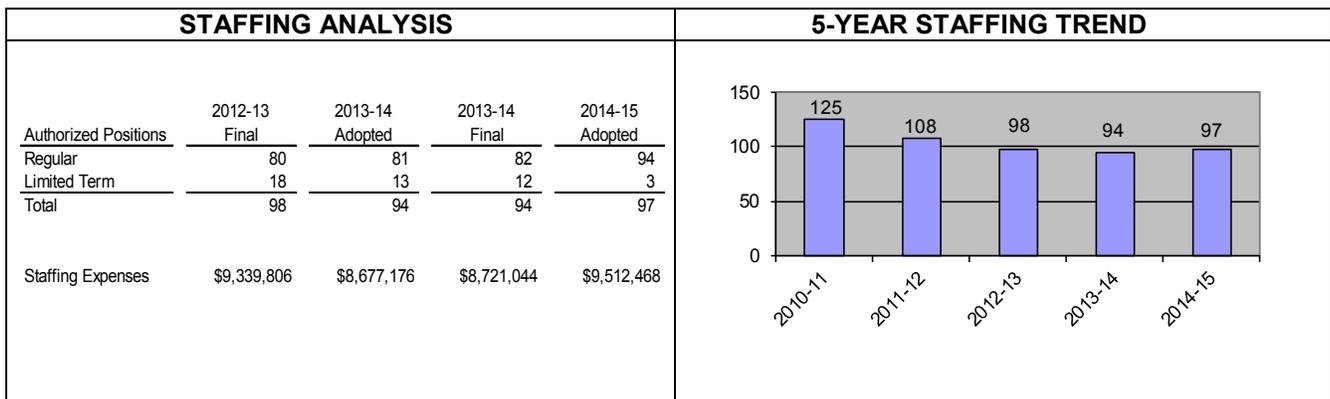
**CSA 70 TV-5 Mesa** was established by an act of the County of San Bernardino Board of Supervisors on July 11, 1995 to provide eight channels of UHF translator service broadcast from Pinto Mountain to the 100 square mile area encompassing Copper Mesa, Desert Heights, Flamingo Heights, Landers, and Yucca Mesa. This Improvement Zone provides service to approximately 18,000 households and is funded by a special tax of \$25 per improved parcel on 6,842 parcels that was approved by voters in 1995.

**Community Facilities District (CFD 2006-1) Lytle Creek** was established by the San Bernardino County Board of Supervisors on March 13, 2007. Also, on March 13, 2007, the Board adopted an ordinance authorizing the levying of special taxes to fund the maintenance of public infrastructure. 2009-10 was the first year of the special tax levy. The CFD is responsible for the maintenance of open space and storm drain protection services in the Glen Helen area.

**2014-15 ADOPTED BUDGET**



**BUDGETED STAFFING**



## ANALYSIS OF 2014-15 ADOPTED BUDGET

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: General Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: General

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	8,044,915	7,637,383	7,265,992	7,607,690	8,721,044	9,512,468	791,424
Operating Expenses	4,324,568	3,431,632	4,383,885	4,113,579	6,385,792	6,146,181	(239,611)
Capital Expenditures	580,290	930,475	1,140,264	1,407,522	9,375,077	6,690,600	(2,684,477)
Contingencies	0	0	0	0	5,220,687	9,325,664	4,104,977
Total Exp Authority	12,949,773	11,999,490	12,790,141	13,128,790	29,702,600	31,674,913	1,972,313
Reimbursements	(9,375,017)	(8,611,660)	(8,530,788)	(8,289,864)	(9,685,868)	(12,898,792)	(3,212,924)
Total Appropriation	3,574,756	3,387,830	4,259,353	4,838,926	20,016,732	18,776,121	(1,240,611)
Operating Transfers Out	258,048	53,000	515,600	1,148,963	2,285,300	623,221	(1,662,079)
Total Requirements	3,832,804	3,440,830	4,774,953	5,987,889	22,302,032	19,399,342	(2,902,690)
<b>Sources</b>							
Taxes	932,011	927,580	923,773	949,017	909,548	907,307	(2,241)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	39,570	18,996	220,131	20,690	36,805	36,634	(171)
Fee/Rate	3,112,983	1,705,841	2,173,503	2,143,433	4,964,026	4,780,806	(183,220)
Other Revenue	433,153	818,097	582,092	268,269	268,818	449,398	180,580
Total Revenue	4,517,717	3,470,514	3,899,499	3,381,409	6,179,197	6,174,145	(5,052)
Operating Transfers In	0	1,211,795	1,856,365	4,727,900	6,414,500	1,320,436	(5,094,064)
Total Sources	4,517,717	4,682,309	5,755,864	8,109,309	12,593,697	7,494,581	(5,099,116)
Fund Balance					9,708,335	11,904,761	2,196,426
Budgeted Staffing					94	97	3

## DETAIL OF 2014-15 ADOPTED BUDGET

	2014-15			
	Requirements	Sources	Fund Balance	Staffing
<b>Special Revenue Funds</b>				
CSA 40 Elephant Mountain (Fund SIS)	1,410,276	360,095	1,050,181	1
CSA 70 Countywide (Fund SKV)	13,345,136	6,132,026	7,213,110	96
CSA 70 D-1 Lake Arrowhead (Fund SLA)	1,931,401	508,400	1,423,001	0
CSA 70 DB-1 Bloomington (Fund SLB)	135,131	44,244	90,887	0
CSA 70 EV-1 East Valley (Fund SFC)	210,690	251	210,439	0
CSA 70 DB-2 Big Bear (Fund EIB)	76,491	16,748	59,743	0
CSA 70 TV-2 Morongo Valley (Fund SLD)	924,555	146,066	778,489	0
CSA 70 TV-4 Wonder Valley (Fund SLF)	162,983	24,540	138,443	0
CSA 70 TV-5 Mesa (Fund SLE)	730,033	182,400	547,633	0
CFD 2006-1 Lytle Creek (Fund CXI)	388,142	28,173	359,969	0
CSA 120 North Etiwanda Preserve (Fund SOH)	84,504	51,638	32,866	0
Total Special Revenue Funds	19,399,342	7,494,581	11,904,761	97

**CSA 40 Elephant Mountain** – Requirements of \$1.4 million include salaries and benefits that fund 1 regular position; operating expenses for television translator services operations and maintenance; purchase of a digital transmitter and equipment upgrades; travel/training costs; transfers for indirect costs for salaries/benefits and service/supplies; operating transfers out for the Pinto Mountain roadway project; and contingencies. Sources of \$360,095 are primarily from property taxes and other revenue including rental income. Fund balance of \$1.1 million funds budgeted contingencies and planned capital expenditures.



**CSA 70 Countywide** – Requirements of \$13.3 million include salaries and benefits that fund 96 positions including 93 regular and 3 limited-term positions; operating expenses for department-wide administrative support services; transfers for shared positions with other departments; vehicle costs; training costs; contingencies; and contract services for other County departments. Other County departments for which services are provided include Regional Parks, Sheriff/Coroner/Public Administrator (Sheriff), Behavioral Health, Airports, and department-wide service agreements with Architecture and Engineering, County Museum, and Arrowhead Regional Medical Center. Also included in requirements are capital expenditures for vehicle and equipment purchases, as well as capital improvement projects for Lake Gregory Dam, the Glen Helen Lift Station, and improvements at Mojave Narrows. Sources of \$6.1 million primarily include revenue from water and sanitation operations and maintenance for Regional Parks, Sheriff, and Airports; revenue for the capital improvement projects listed above; an operating transfer in from the County General Fund and countywide engineering and lien administration revenues. Fund balance of \$7.2 million funds budgeted contingencies, current capital expenditures, and future operations.

**CSA 70 D-1 Lake Arrowhead** – Requirements of \$1.9 million include operating and maintenance expenses for Lake Arrowhead Dam; transfers for allocated indirect costs; operating transfers out for the Rouse Road slurry seal project; and contingencies. Sources of \$508,400 primarily include property taxes. Fund balance of \$1.4 million funds budgeted contingencies.

**CSA 70 DB-1 Bloomington** – Requirements of \$135,131 include operating and landscape maintenance expenses, transfers for allocated indirect costs, and contingencies. Sources of \$44,244 are primarily from service charges. Fund balance of \$90,887 funds budgeted contingencies.

**CSA 70 EV-1 East Valley** – Requirements of \$210,690 include operating expenses for maintaining the Alabama Street storm drain protection and contingencies. Sources of \$251 reflect interest revenue. Fund balance of \$210,439 funds budgeted contingencies and future maintenance projects.

**CSA 70 DB-2 Big Bear** – Requirements of \$76,491 include operating and maintenance expenses for a detention basin, open space, and storm drain as well as contingencies. Sources of \$16,748 are primarily from service charges. Fund balance of \$59,743 funds budgeted contingencies.

**CSA 70 TV-2 Morongo Valley** – Requirements of \$924,555 include operating and maintenance expenses for television translator services; transfers for allocated indirect costs; acquisition of backup digital TV equipment; and contingencies. Sources of \$146,066 are primarily from property taxes. Fund balance of \$778,489 funds budgeted contingencies and planned capital expenditures.

**CSA 70 TV-4 Wonder Valley** – Requirements of \$162,983 include operating and maintenance expenses for television translator services, transfers for allocated indirect costs, and contingencies. Sources of \$24,540 are primarily from a special tax. Fund balance of \$138,443 funds budgeted contingencies, planned capital expenditures and supports operations.

**CSA 70 TV-5 Mesa** – Requirements of \$730,033 include operating and maintenance expenses for television translator services; transfers for allocated indirect costs; capital improvement projects such as installation of power poles and insulators; acquisition of backup digital TV equipment ; and contingencies. Sources of \$182,400 are primarily from special taxes. Fund balance of \$547,633 funds budgeted contingencies and future capital improvement projects.

**CFD 2006-1 Lytle Creek** – Requirements of \$388,142 include operating expenses for maintaining open spaces and storm drain protection, transfers for allocated indirect costs, and contingencies. Sources of \$28,173 are primarily from special taxes. Fund balance of \$359,969 funds budgeted contingencies and future maintenance projects.

**CSA 120 North Etiwanda Preserve** – Requirements of \$84,504 include operating and maintenance expenses of the preserve; conservation studies; transfers for allocated indirect costs; and contingencies. Sources of \$51,638 are primarily from a Proposition 117 Habitat Conservation Grant, operating transfers in from interest earned on the endowment trust fund, and mitigation acceptance fees. Fund balance of \$32,866 funds contingencies and future maintenance programs.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Major changes in requirements include:

- An increase in staffing expenses of \$791,424 primarily due to the net increase of 3 regular positions to support operations;
- A decrease in capital expenditures of \$2.7 million due to fewer capital improvement projects as compared to 2013-14;
- An increase in reimbursements of \$3.2 million primarily due to an increase of fixed asset transfers as a result of the transfer of completed capital projects to the County; and
- A decrease in operating transfers out of \$1.7 million due to the cancellation of construction of an office building in CSA 70 D-1 Lake Arrowhead.

Major changes in sources include a net decrease in operating transfers in of \$5.1 million due to the reclassification of revenue to reimbursements for completed capital improvement projects transferred to the County in 2014-15, offset by an increase of \$1.1 million from the County General Fund for the County's Glen Helen Facilities water line project.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$9.5 million fund 97 budgeted positions of which 94 are regular positions and 3 are limited term positions and represent a net increase of 3 positions. The 2014-15 budget reflects a net increase of 12 regular positions and a decrease of 9 limited term positions. The budget includes the addition of the following 15 regular positions: 4 Maintenance Worker I's, 2 Clerk II's, 1 Treatment Plant Operator II, 1 Automated Systems Technician, 1 District Planner, 1 Management Analyst, 1 Deputy Director, 1 BG CSA 70 District Services Coordinator, 1 BG Water and Sanitation Supervisor, and 2 BG CSA 70 Customer Service Representatives. The addition of the positions detailed above is the result of a departmental reorganization, increased workload, and to meet the requirements of the Affordable Care Act. The addition of 15 regular positions is offset by the decrease of 3 regular and 9 limited term positions due to the deletion of 1 Maintenance Worker II, 1 Maintenance Worker III, 1 Payroll Specialist, 8 Public Service Employees (1 in CSA 40 Elephant Mountain and 7 in CSA 70 Countywide Water and Sanitation Division), and 1 Public Service Employee – Equipment Operator.

The 2014-15 budget also includes the reclassification of 1 Administrative Secretary I to an Administrative Secretary II.

## 2014-15 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Administration	22	3	25	21	1	3	25
Regional Operations	9	0	9	8	0	1	9
Water/Sanitation Operations	63	0	63	48	4	11	63
Total	94	3	97	77	5	15	97



Administration	Regional Operations	Water/Sanitation Operations
<u>Classification</u>	<u>Classification</u>	<u>Classification</u>
1 Automated Systems Technician	2 Assistant Regional Manager	1 BG Administrative Supervisor I
1 BG Communications Technician	1 BG CSA 18 District Coordinator	1 BG Auto Systems Analyst II
3 BG CSA 70 Build Const Eng III	1 BG CSA 70 Dist Svcs Coordinat	1 BG Automated Systems Analyst I
1 BG CSA 70 Construction Inspector	1 BG District Coordinator	1 BG Buyer I
1 BG CSA 70 Dir of Special Distr	1 BG PSE-Equipment Operator	2 BG Clerk II
1 BG CSA 70 Executive Assistant	2 BG Regional Manager	2 BG CSA 70 Accounts Rep
1 BG CSA Assessment Technician	1 BG CSA 70/Tv-5 Comm Engineer	1 BG CSA 70 Administrative Secretary II
1 BG Deputy Director	9 Total	5 BG CSA 70 Customer Service Rep
2 BG District Planner		15 BG CSA 70 Maint Worker I
1 BG Engineering Technician 3		8 BG CSA 70 Maint Worker II
1 BG MIS Supervisor		6 BG CSA 70 Maint Worker III
2 BG Office Assistant II		1 BG CSA 70 Sampling Technician
1 BG Principal Budget Officer		1 BG Deputy Director
3 BG Public Service Employee		1 BG Electrical Technician
2 BG Staff Analyst II		1 BG Electrical Technician II
1 BG Supervising Fiscal Specialist		1 BG Management Analyst
1 BG Div Manager, Engineering		1 BG Regulatory Compliance Spec
1 Fiscal Specialist		2 BG Staff Analyst II
25 Total		1 BG Storekeeper
		1 BG Supervising Office Asst. I
		2 BG Treatment Plant Operator I
		1 BG Treatment Plant Operator II
		3 BG Water & Sanitation Supervisor
		1 BG Water & Sanitation Opertns Mgr
		1 Fiscal Specialist
		2 Treatment Plant Operator 4
		63 Total



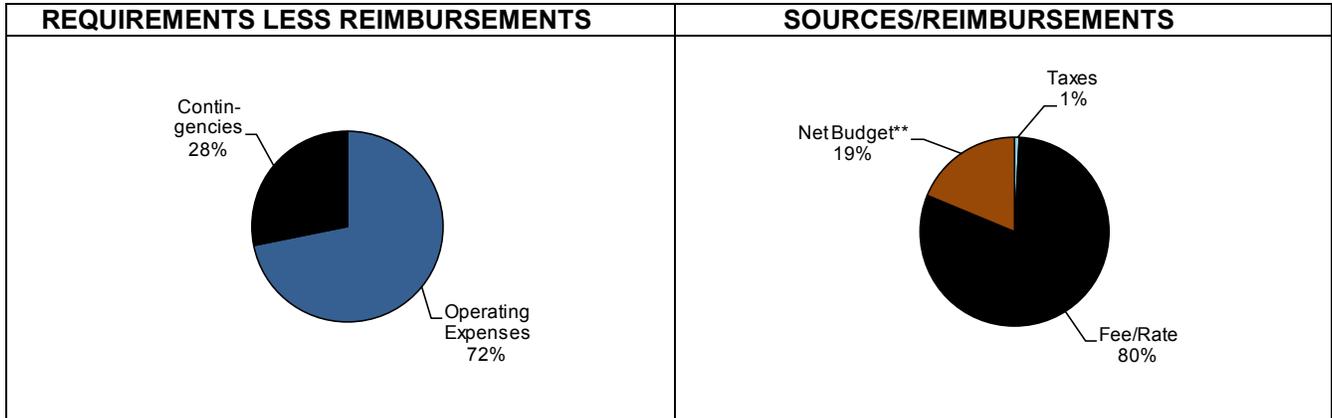
## CSA 70 HL Havasu Lake Enterprise Fund

### DESCRIPTION OF MAJOR SERVICES

County Service Area (CSA) 70, Zone HL was established by an act of the County of San Bernardino Board of Supervisors on April 1, 1990 to provide refuse collection services within the community of Havasu Lake. The CSA is funded by annual service charges assessed on property and collected through annual property taxes.

Budget at a Glance	
Requirements Less Reimbursements*	\$94,988
Sources/Reimbursements	\$77,202
Net Budget**	(\$17,786)
Estimated Unrestricted Net Assets	\$25,495
Use of Unrestricted Net Assets	\$0
Total Staff	0
<small>*Includes Contingencies</small>	

### 2014-15 ADOPTED BUDGET



\*\*Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise Funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.



## ANALYSIS OF 2014-15 ADOPTED BUDGET

GROUP: Special Districts  
DEPARTMENT: Special Districts  
FUND: Havasu Lake

BUDGET UNIT: EJA 487  
FUNCTION: Operations  
ACTIVITY: General

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	66,748	60,870	65,088	64,942	66,505	68,226	1,721
Capital Expenditures	0	0	0	0	0	0	0
Contingencies	0	0	0	0	21,035	26,762	5,727
Total Exp Authority	66,748	60,870	65,088	64,942	87,540	94,988	7,448
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	66,748	60,870	65,088	64,942	87,540	94,988	7,448
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	66,748	60,870	65,088	64,942	87,540	94,988	7,448
<b>Sources</b>							
Taxes	1,193	1,242	357	909	1,167	762	(405)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	63,235	63,046	69,491	71,738	76,479	76,393	(86)
Other Revenue	93	39	144	51	47	47	0
Total Revenue	64,521	64,327	69,992	72,698	77,693	77,202	(491)
Operating Transfers In	0	2,000	750	0	0	0	0
Total Sources	64,521	66,327	70,742	72,698	77,693	77,202	(491)
Net Budget*	(2,227)	5,457	5,654	7,756	(9,847)	(17,786)	(7,939)
				Budgeted Staffing	0	0	0

## MAJOR EXPENDITURES AND REVENUE IN 2014-15 ADOPTED BUDGET

Requirements of \$94,988 represent operating expenses to fund professional and specialized services, transfers for allocated indirect costs, and contingencies. Sources of \$77,202 primarily include user service charges.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$7,448 due to an increase in operating expenses of \$1,721 and an increase in contingencies of \$5,727. No significant changes in sources.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## Park Districts Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of parks throughout the County Service Areas (CSA). Revenue is received through property taxes, state aid, federal aid and service charges.

**Budget at a Glance**

Requirements Less Reimbursements*	\$3,744,002
Sources/Reimbursements	\$2,268,914
Fund Balance	\$1,475,088
Use of Fund Balance	\$554,482
Total Staff	23
<small>*Includes Contingencies</small>	

**CSA 20 Joshua Tree** was established by an act of the County of San Bernardino Board of Supervisors on June 1, 1964. Resolution 1993-22 consolidated the services of fire with streetlighting, park and recreation. This park CSA provides funding for four parks, three ball fields, one recreation center building, a water playground, a skateboard park, and a 12,000 sq. ft. community center. This park CSA also provides maintenance for approximately 297 streetlights. Funding of this District is derived from property taxes and a \$30 improved parcel and \$10 unimproved parcel service charge. Currently there are approximately 4,468 improved parcels and 5,527 unimproved parcels.

**CSA 29 Lucerne Valley** was established by an act of the County of San Bernardino Board of Supervisors on December 30, 1964. The park CSA provides park and recreation services, a cemetery, television translators, and streetlighting to the community of Lucerne Valley. The park CSA serves approximately 3,000 residents and provides an equestrian center for local horse groups and for events. Services are funded by property taxes and park program fees.

**CSA 42 Oro Grande** was established by an act of the County of San Bernardino Board of Supervisors on December 27, 1965, to provide water, sewer, park, refuse collection, and streetlighting services to the community of Oro Grande. This park CSA serves approximately 123 residences. In 2009-10 the District consolidated park and streetlight services to increase operational efficiencies and reduce administrative activities. The park CSA funds the operation and maintenance of 40 streetlights. Services are funded by property taxes, park program fees, and other miscellaneous revenue.

**CSA 56 Wrightwood** was established by an act of the County of San Bernardino Board of Supervisors on September 19, 1966, to provide park and recreation services along with one community center and one senior center. The community of Wrightwood provides various park and recreation activities for approximately 3,000 users. Services are funded primarily by property taxes.

**CSA 63 Oak Glen-Yucaipa** was established by an act of the County of San Bernardino Board of Supervisors on December 18, 1967, to maintain a 19-acre park site which contains a historical schoolhouse, tennis court, playground, picnic area and paved parking lot for unincorporated areas in Yucaipa and Oak Glen. This park CSA is located 4 miles northeast of Yucaipa and serves approximately 10,000 park visitors annually. Services are funded primarily by property taxes.

**CSA 70 M Wonder Valley** is located ten miles east of Twenty-Nine Palms and was established by an act of the County of San Bernardino Board of Supervisors on July 1, 1991, to provide park services to the community of Wonder Valley. This park Improvement Zone is funded by a \$10 per parcel, per year service charge levied on 4,634 parcels.

**CSA 70 P-6 El Mirage** was established by an act of the County of San Bernardino Board of Supervisors on October 15, 1990. This Park Improvement Zone provides park and recreation services for approximately 3,710 users through a special tax of \$9.00 per parcel, per year billed on 3,549 parcels.

**CSA 70 P-8 Fontana** was established by an act of the County of San Bernardino Board of Supervisors and a service charge of \$394 per parcel for the first year was approved on July 13, 1993, to provide park maintenance and streetlighting services for Tract 15305 in an unincorporated area east of Fontana. The property that has been maintained has been sold and the maintenance and streetlighting costs will be minimal.



**CSA 70 P-10 Mentone** was established by an act of the County of San Bernardino Board of Supervisors on November 28, 1995, to provide park maintenance, landscaping, and streetlighting services. There are 28 streetlights in the District. The park Improvement Zone is funded by a service charge with a maximum charge of \$500 per parcel, per year. The 2014-15 service charge is \$375 per parcel and will be levied on 128 residential properties.

**CSA 70 P-12 Montclair** was established by an act of the County of San Bernardino Board of Supervisors on February 7, 2006, and voters approved a \$700 per parcel, per year service charge with a 1.5% inflationary increase to provide landscaping, graffiti removal, block wall maintenance, and streetlighting services to Tract 17509 in the Montclair area. The service charge for 2014-15 is \$731.98 per parcel and will be levied on 37 parcels.

**CSA 70 P-13 El Rancho Verde** was established by an act of the County of San Bernardino Board of Supervisors on August 1, 2006, to provide landscape improvements to the Riverside Avenue median in the unincorporated area of El Rancho Verde. A \$142.65 per parcel, per year service charge for 509 parcels, approved by property owners in the improvement zone, covers ongoing maintenance costs associated with landscape improvements.

**CSA 70 P-14 Mentone** was established by an act of the County of San Bernardino Board of Supervisors on December 19, 2006, to provide landscape maintenance, streetlighting services and a detention basin to Tract 16602 in the Mentone area. A per parcel service charge with a 2.5% inflationary increase was approved on July 10, 2007. The 2014-15 service charge of \$350 will be levied on 108 parcels.

**CSA 70 P-16 Eagle Crest** was established by an act of the County of San Bernardino Board of Supervisors on January 23, 2007, to provide landscape maintenance and streetlighting services to Tract 16756 in the Mentone area. A per parcel service charge with a 2.5% inflationary increase was approved to fund the services provided by this zone. The 2014-15 service charge of \$407.65 will be levied on 44 parcels.

**CSA 70 P-18 Randall Crossings** was established by an act of the County of San Bernardino Board of Supervisors on July 9, 2013, for the purpose of drainage and landscaping for Tract No. 18822 (Randall Crossings). This zone will be responsible for maintaining two catch basins, one 12" pipe and a drainage swale with landscaping. A per parcel service charge with a 2.5% inflationary increase was approved to fund the services provided by this zone. The 2014-15 service charge of \$615 per parcel will be levied on 20 parcels.

**CSA 70 P-19 Gregory Crossings** was established on September 24, 2013, by an act of The County of San Bernardino Board of Supervisors for the purpose of landscaping and detention basin maintenance for Tract No. 18659 (Gregory Crossings). This zone will be responsible for maintaining a 600 foot, 72 inch culvert pipe, drain and 14,579 square feet of landscaping. A per parcel service charge with a 2.5% inflationary increase was approved to fund the services provided by this zone. The 2014-15 service charge of \$1,353 per parcel will be levied on 20 parcels.

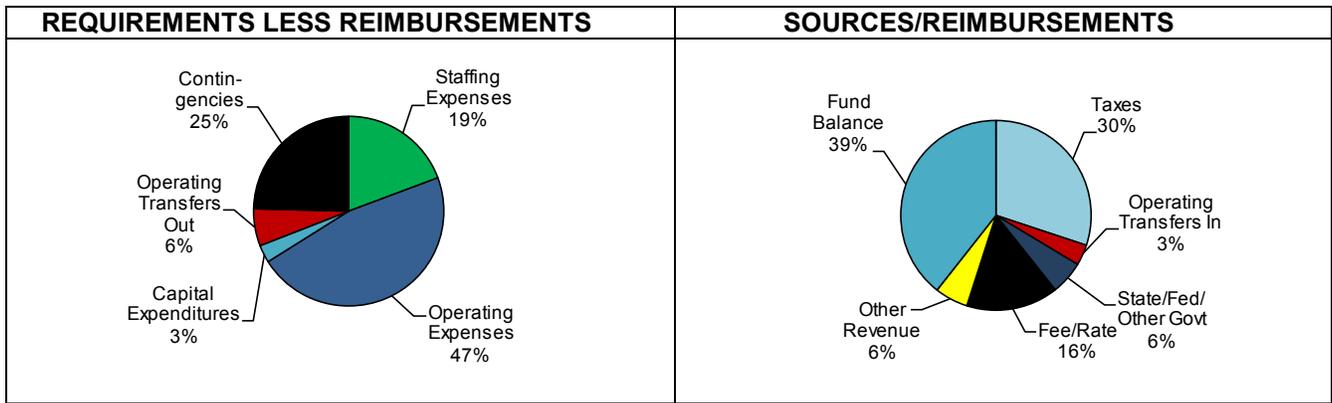
**CSA 70 P-20 Mulberry Heights** was established by an act of the County of San Bernardino Board of Supervisors on January 14, 2014, for the purpose of landscaping and drainage maintenance of Tract No. 16753 (Mulberry Heights) in the Fontana area. This zone will be responsible for maintaining 5,385 square feet of landscaping and one 72" corrugated metal perforated pipe. A per parcel service charge with a 2.5% inflationary increase was approved to fund the services provided by this zone. The 2014-15 service charge of \$107.25 per parcel will be levied on 15 parcels.

**CSA 70 W Hinkley** was established by an act of the County of San Bernardino Board of Supervisors on April 30, 1973, to provide park services and a community center to the community of Hinkley. The park Improvement Zone serves approximately 5,000 community residents and is funded by property taxes.

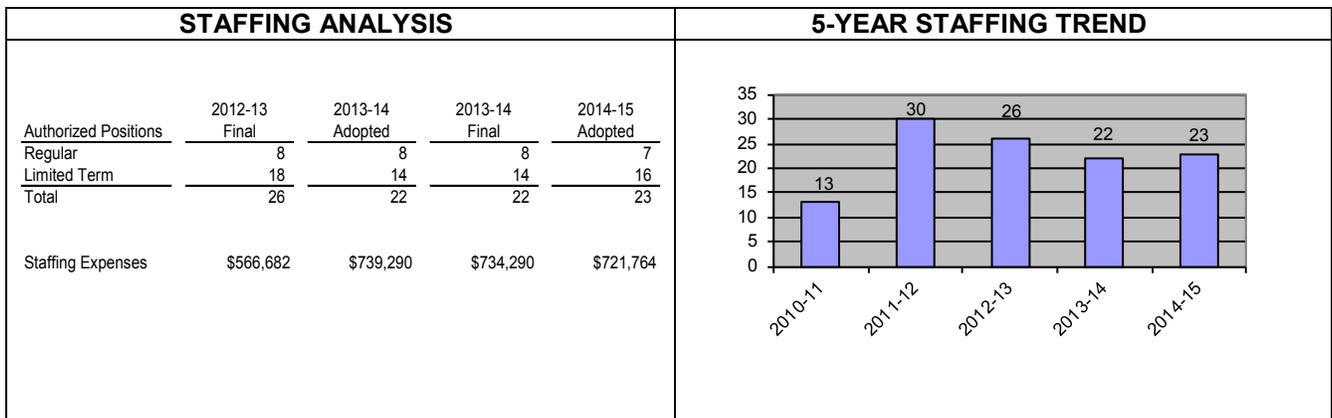
**CSA 82 Searles Valley** was established by an act of the County of San Bernardino Board of Supervisors on June 28, 1976. Located in the Northwest corner of the County, this budget represents maintenance costs for the roadside park in Searles Valley. This park CSA serves approximately 800 park users. The park CSA is primarily funded by revenues from CSA 82, Sanitation District (EFY-495).



**2014-15 ADOPTED BUDGET**



**BUDGETED STAFFING**



SPECIAL DISTRICTS DEPARTMENT



**ANALYSIS OF 2014-15 ADOPTED BUDGET**

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Park Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Park

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	638,116	614,254	566,682	628,615	734,290	721,764	(12,526)
Operating Expenses	1,242,145	1,332,119	1,344,828	1,311,176	1,515,039	1,751,786	236,747
Capital Expenditures	35,773	31,141	3,882	0	103,175	112,240	9,065
Contingencies	0	0	0	0	1,103,664	920,606	(183,058)
Total Exp Authority	1,916,033	1,977,514	1,915,393	1,939,792	3,456,168	3,506,396	50,228
Reimbursements	(220,818)	0	(95,000)	0	0	0	0
Total Appropriation	1,695,215	1,977,514	1,820,393	1,939,792	3,456,168	3,506,396	50,228
Operating Transfers Out	390,555	412,491	122,563	394,569	704,281	237,606	(466,675)
Total Requirements	2,085,770	2,390,005	1,942,956	2,334,361	4,160,449	3,744,002	(416,447)
<b>Sources</b>							
Taxes	1,156,365	1,108,238	1,073,095	1,066,341	1,155,772	1,127,241	(28,531)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	248,148	14,112	73,040	11,783	313,673	213,013	(100,660)
Fee/Rate	537,154	519,669	512,809	542,930	544,884	585,372	40,488
Other Revenue	172,679	237,429	214,508	390,419	344,182	211,364	(132,818)
Total Revenue	2,114,345	1,879,448	1,873,453	2,011,473	2,358,511	2,136,990	(221,521)
Operating Transfers In	25,046	69,146	80,046	25,046	40,046	131,924	91,878
Total Sources	2,139,391	1,948,594	1,953,499	2,036,519	2,398,557	2,268,914	(129,643)
				Fund Balance	1,761,892	1,475,088	(286,804)
				Budgeted Staffing	22	23	1

SPECIAL DISTRICTS DEPARTMENT

**DETAIL OF 2014-15 ADOPTED BUDGET**

	2014-15			
	Requirements	Sources	Fund Balance	Staffing
<b>Special Revenue Funds</b>				
CSA 20 Joshua Tree (Fund SGD)	1,248,425	981,318	267,107	9
CSA 29 Lucerne Valley (Fund SGG)	632,211	573,239	58,972	5
CSA 42 Oro Grande (Fund SIV)	45,166	36,431	8,735	1
CSA 56 Wrightwood (Fund SKD)	283,740	163,884	119,856	3
CSA 63 Oak Glen-Yucaipa (Fund SKM)	477,344	107,170	370,174	3
CSA 70 M Wonder Valley (Fund SYR)	84,733	58,495	26,238	1
CSA 70 P-6 El Mirage (Fund SYP)	78,957	50,580	28,377	1
CSA 70 P-8 Fontana (Fund SMK)	63,168	221	62,947	0
CSA 70 P-10 Mentone (Fund RGT)	104,305	49,141	55,164	0
CSA 70 P-12 Montclair (Fund SLL)	105,023	28,956	76,067	0
CSA 70 P-13 El Rancho Verde (Fund SLU)	145,500	75,742	69,758	0
CSA 70 P-14 Mentone (Fund RCZ)	264,763	38,896	225,867	0
CSA 70 P-16 Eagle Crest (Fund RWZ)	73,860	16,339	57,521	0
CSA 70 P-18 Randall Crossings (Fund SMQ)	18,509	12,000	6,509	0
CSA 70 P-19 Gregory Crossings (Fund SMR)	29,233	19,800	9,433	0
CSA 70 P-20 Mulberry Heights (Fund SMT)	22,261	21,000	1,261	0
CSA 70 W Hinkley (Fund SLT)	26,934	10,555	16,379	0
CSA 82 Searles Valley (Fund SOZ)	39,870	25,147	14,723	0
Total Special Revenue Funds	3,744,002	2,268,914	1,475,088	23



**CSA 20 Joshua Tree** – Requirements of \$1.2 million include staffing expenses to fund 9 positions of which 5 are regular and 4 are limited-term positions; expenses for park and streetlight operations and maintenance; transfers for allocated indirect costs; capital expenditures for various park improvement projects, and operating transfers out to the Desert View Conservation project. Sources of \$981,318 are primarily from property taxes, service charges, grant revenue, and other revenue for various park services and concessions. Fund balance of \$267,107 primarily funds budgeted contingencies.

**CSA 29 Lucerne Valley** – Requirements of \$632,211 include staffing expenses to fund 5 positions of which 2 are regular and 3 are limited-term positions; expenses for park operations and maintenance costs; and transfers for allocated indirect costs. Sources of \$573,239 are primarily from property taxes, cemetery fees, and fees for park services. Fund balance of \$58,972 primarily funds budgeted contingencies.

**CSA 42 Oro Grande** – Requirements of \$45,166 include staffing expenses for 1 limited-term position; expenses for park operations; and transfers for allocated indirect costs. Sources of \$36,431 are primarily from property taxes and operating transfers in from CSA 70 Countywide to support operations. Fund balance of \$8,735 primarily funds budgeted contingencies.

**CSA 56 Wrightwood** – Requirements of \$283,740 include staffing expenses for 3 limited-term positions; expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$163,884 include property taxes, rents, concessions, and interest. Fund balance of \$119,856 primarily funds budgeted contingencies.

**CSA 63 Oak Glen-Yucaipa** – Requirements of \$477,344 include staffing expenses to fund 3 limited-term positions; expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$107,170 are primarily from property taxes. Fund balance of \$370,174 primarily funds budgeted contingencies.

**CSA 70 M Wonder Valley** – Requirements of \$84,733 include staffing expenses for 1 limited-term position; expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$58,495 are primarily from service charges, rents and concessions. Fund balance of \$26,238 primarily funds budgeted contingencies.

**CSA 70 P-6 El Mirage** – Requirements of \$78,957 include staffing expenses for 1 limited-term position; expenses for park operations and maintenance; transfers for allocated indirect costs; capital expenditures for light-emitting diode (LED) streetlights; and contingencies. Sources of \$50,580 are primarily from special taxes. Fund balance of \$28,377 primarily funds budgeted contingencies.

**CSA 70 P-8 Fontana** – Requirements of \$63,168 include expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$221 is interest revenue. Fund balance of \$62,947 primarily funds budgeted contingencies and operations. The property has been sold and the maintenance and streetlighting costs will be minimal. The service charge has been eliminated and any costs incurred will be funded with fund balance.

**CSA 70 P-10 Mentone** – Requirements of \$104,305 include expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$49,141 are primarily from service charges. Fund balance of \$55,164 primarily funds budgeted contingencies and supports operations as the available fund balance exceeds the Department's required 25% reserve threshold.

**CSA 70 P-12 Montclair** – Requirements of \$105,023 include operating expenses for park operations and maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$28,956 are primarily from service charges. Fund balance of \$76,067 primarily funds budgeted contingencies.

**CSA 70 P-13 El Rancho Verde** – Requirements of \$145,500 include operating expenses for maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$75,742 are primarily from service charges. Fund balance of \$69,758 primarily funds budgeted contingencies and supports operations as the available fund balance exceeds the Department's required 25% reserve threshold.



**CSA 70 P-14 Mentone** – Requirements of \$264,763 include expenses for maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$38,896 are primarily from service charges. Fund balance of \$225,867 primarily funds budgeted contingencies and supports operations as the available fund balance exceeds the Department’s required 25% reserve threshold.

**CSA 70 P-16 Eagle Crest** – Requirements of \$73,860 include expenses for maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$16,339 are primarily from service charges. Fund balance of \$57,521 primarily funds budgeted contingencies and supports operations as the available fund balance exceeds the Department’s required 25% reserve threshold.

**CSA 70 P-18 Randall Crossings** – Requirements of \$18,509 include expenses for maintenance; transfers for allocated indirect costs; and contingencies. Sources of \$12,000 are primarily from service charges. Fund Balance of \$6,509 primarily funds budgeted contingencies.

**CSA 70 P-19 Gregory Crossings** – Requirements of \$29,233 include operating expenses, maintenance, transfers for allocated indirect costs; and contingencies. Sources of \$19,800 are primarily from service charges. Fund Balance of \$9,433 primarily funds budgeted contingencies and supports operations.

**CSA 70 P-20 Mulberry Heights** – Requirements of \$22,261 include operating expenses, maintenance, and transfers for allocated indirect costs; and contingencies. Sources of \$21,000 are primarily from service charges. Fund balance of \$1,261 supports operations as this district is in its first year of operations.

**CSA 70 W Hinkley** – Requirements of \$26,934 include operating expenses, maintenance, transfers for allocated indirect costs; and contingencies. Sources of \$10,555 are primarily from property taxes and an operating transfer in from CSA 70 Countywide to augment operations due to decreases in property taxes. Fund balance of \$16,379 primarily funds budgeted contingencies and supports operations.

**CSA 82 Searles Valley** – Requirements of \$39,870 include expenses for park operations; transfers for allocated indirect costs; and contingencies. Sources of \$25,147 are primarily from an annual operating transfer in from CSA 82 Searles Valley Sanitation District. Fund balance of \$14,723 primarily funds budgeted contingencies.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$416,447. Major changes in requirements include a net increase in operating expenses of \$236,747 primarily due to the addition of three newly formed CSAs, an increase in services and supplies, and an increase in allocated direct and indirect costs supporting salaries and benefits and services and supplies; a planned net decrease in contingencies of \$183,058 to support operations as the available fund balance of the CSAs exceed the department’s required 25% reserve threshold; and a decrease in operating transfers out of \$466,675 due to a reduction in operating transfers out for capital improvement projects for 2014-15.

Sources are decreasing by \$129,643. Major changes in sources include a decrease in state, federal, or government aid of \$100,660 due to a decrease in expected grant revenue for 2014-15.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$721,764 fund 23 budgeted positions of which 7 are regular positions and 16 are limited term positions and represent a net increase of 1 position. The budget reflects an increase of 2 limited term positions due to the addition of 2 BG CSA 29 Public Service Employees, offset by the decrease of 1 regular position due to the deletion of 1 BG Park Maintenance Work III.

**2014-15 POSITION SUMMARY**

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Regional Operations	7	16	23	17	4	2	23
Total	7	16	23	17	4	2	23



**Regional Operations**

Classification

2	BG CSA 70 Dist Svcs Coordinat
1	BG Joshua Tree PSE Attendant
2	BG Park Maint Worker 2
1	BG Park Maintenance Worker III
1	BG PSE Park Maintenance Worker
2	BG PSE Pre-School Aide
1	BG PSE Teacher
1	BG PSE-Equipment Operator
9	BG Public Service Employee
1	BG Recreation Assistant
1	CSA 70 PSE Facilities Attendant
1	Recreation Coordinator
23	Total



## Big Bear Valley Recreation and Park District Big Bear Alpine Zoo

### DESCRIPTION OF MAJOR SERVICES

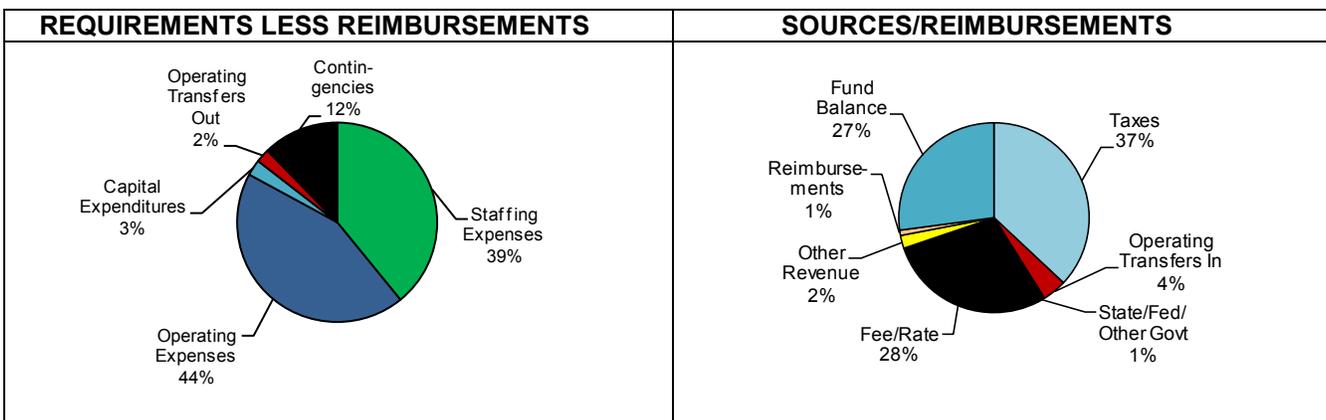
The Special Districts Department provides for the management, funding, and maintenance of Big Bear Valley Recreation and Park District and Big Bear Alpine Zoo. Revenue is received through property taxes, state aid, federal aid, service charges, and fees for park services.

Budget at a Glance	
Requirements Less Reimbursements*	\$4,492,336
Sources/Reimbursements	\$3,275,188
Fund Balance	\$1,217,148
Use of Fund Balance	\$666,727
Total Staff	64
*Includes Contingencies	

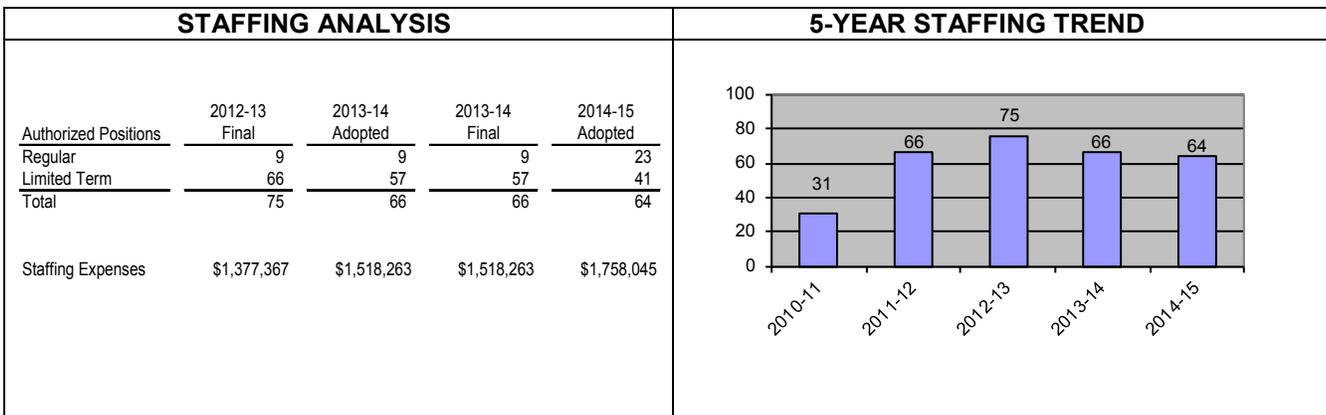
The Big Bear Valley Recreation and Park District was established by an act of the County of San Bernardino Board of Supervisors on April 23, 1934. The District currently maintains 6 developed parks, 2 undeveloped parks, several community buildings including the Big Bear Valley Senior Center, 3 ball fields, and a swim beach. The District serves approximately 60,000 park users and is funded by property taxes and park service fees.

The Big Bear Alpine Zoo (formerly known as Moonridge Animal Park) is managed and funded by the Big Bear Valley Recreation and Park District and operates on 2.5 acres in the Moonridge area of Big Bear Valley. The zoo is open year round for visitors to see alpine species on exhibit. The zoo receives approximately 99,600 visitors annually.

### 2014-15 ADOPTED BUDGET



### BUDGETED STAFFING



**ANALYSIS OF 2014-15 ADOPTED BUDGET**

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Big Bear Recreation and Park District

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Park

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	1,462,691	1,377,367	1,304,460	1,351,129	1,518,263	1,758,045	239,782
Operating Expenses	1,438,414	1,702,868	1,373,596	1,674,140	1,700,327	1,967,370	267,043
Capital Expenditures	9,374	100,767	(10,191)	40,418	52,000	116,500	64,500
Contingencies	0	0	0	0	753,493	550,421	(203,072)
Total Exp Authority	2,910,478	3,181,002	2,667,866	3,065,687	4,024,083	4,392,336	368,253
Reimbursements	(59,004)	(41,003)	(41,003)	(41,500)	(41,500)	(41,500)	0
Total Appropriation	2,851,474	3,139,999	2,626,863	3,024,187	3,982,583	4,350,836	368,253
Operating Transfers Out	251,968	130,000	545,412	100,000	100,000	100,000	0
Total Requirements	3,103,442	3,269,999	3,172,275	3,124,187	4,082,583	4,450,836	368,253
<b>Sources</b>							
Taxes	1,705,390	1,764,319	1,835,901	1,822,972	1,662,934	1,662,934	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	66,545	92,564	64,346	41,881	121,098	56,098	(65,000)
Fee/Rate	1,230,000	1,029,405	1,071,336	1,053,983	1,014,547	1,232,445	217,898
Other Revenue	156,439	173,865	395,571	258,525	111,461	98,611	(12,850)
Total Revenue	3,158,374	3,060,153	3,367,154	3,177,361	2,910,040	3,050,088	140,048
Operating Transfers In	173,152	243,149	208,000	175,532	178,767	183,600	4,833
Total Sources	3,331,526	3,303,302	3,575,154	3,352,893	3,088,807	3,233,688	144,881
				Fund Balance	993,776	1,217,148	223,372
				Budgeted Staffing	66	64	(2)

**DETAIL OF 2014-15 ADOPTED BUDGET**

	2014-15			
	Requirements	Sources	Fund Balance	Staffing
<b>Special Revenue Funds</b>				
Big Bear Valley Recreation and Park District (SSA)	3,244,954	2,223,747	1,021,207	48
Big Bear Alpine Zoo (SSF)	1,205,882	1,009,941	195,941	16
Total Special Revenue Funds	4,450,836	3,233,688	1,217,148	64

**Big Bear Valley Recreation and Park District** – Requirements of \$3.2 million include staffing expenses to fund 48 positions of which 12 are regular positions and 36 are limited-term; operating expenses for park and facility operations and maintenance; transfers for allocated indirect costs; capital expenditures for various park improvement projects including Ranch Park improvements, Dana Park playground improvements, and the purchase of beach equipment; contingencies; and operating transfers out for the property tax share allocated to Big Bear Alpine Zoo. Sources of \$2.2 million are primarily from property taxes, and fee/rate revenue from park programs, services, and concessions. Fund balance of \$1.0 million primarily funds budgeted contingencies and planned use for operational requirements and to fund capital expenditures.

**Big Bear Alpine Zoo (formerly known as Moonridge Animal Park)** – Requirements of \$1.2 million includes staffing expenses to fund 16 positions of which include 11 regular positions and 5 limited-term positions; operating expenses for park and facility operations, maintenance, animal feed, property rental, and professional veterinary services; and transfers for allocated indirect costs. Sources of \$1.0 million are primarily from fee/rate revenue for entrance, park services, and concessions, operating transfers in from Big Bear Valley Recreation and Park District of a share of property tax, and interest earned on the Big Bear Alpine Zoo capital improvement project funds to assist in property rental costs until the Zoo is able to move to its new location. Fund balance of \$195,941 primarily funds programmed capital improvement projects, the purchase of equipment and vehicles, and supports operations.



SPECIAL DISTRICTS DEPARTMENT

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$368,253. Major changes in requirements include an increase in staffing expenses of \$239,782 primarily from higher workers compensation costs and the reclassification of limited-term PSE positions to regular benefited positions; an increase in operating expenses of \$267,043 primarily due to an increase in utility costs and increased allocations of indirect costs; an increase in capital expenditures of \$64,500 due to planned improvements at Dana Park, Ranch Park, and other park improvements, the purchase of beach equipment and the purchase of an all-terrain vehicle; and a decrease in contingencies of \$203,072 primarily due to the above increases.

Sources are increasing by \$144,881. Major changes in sources include a decrease in state, federal, or government aid of \$65,000 due to reduced levels of grant funding from a Department of Aging and Adult Services grant and an increase in fee/rate revenue of \$217,898 from an increase in fees for park services.

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$1.8 million fund 64 budgeted positions of which 23 are regular positions and 41 are limited term positions and represent a net decrease of 2 positions. The budget reflects an increase of 15 positions due to the addition of 1 BG Park Maintenance Worker 2, 2 Big Bear P&R Maintenance Worker I's, 6 Big Bear Animal Keeper I's, 1 BG Big Bear P&R PSE Park Service Employee, 1 BG Park Maintenance Worker III, 1 BG Moon Ridge Veterinarian Technician, 1 BG Big Bear Lead Animal Keeper, and 2 BG Big Bear Recreation Coordinators. The addition of the positions as detailed above is the result of an increased workload and to meet the requirements of the Affordable Care Act. These increases are offset by the deletion of 1 BG Big Bear P&R Maintenance Superintendent, 14 BG BB P&R PSE Park Service Employees, and 2 BG PSE Zoo Service Employees.

The budget also includes the reclassification of 4 regular positions, consisting of the following:

- 1 BG Office Assistant II to a Fiscal Specialist;
- 1 BG Park Maintenance Worker 1 to a BG Park Maintenance Worker 2;
- 1 BG Park Maintenance Worker 2 to a BG Park Maintenance Worker III; and
- 1 BG Park Maintenance Worker 2 to a BG Park Maintenance Worker 1.



**2014-15 POSITION SUMMARY**

<u>Division</u>	<u>Regular</u>	<u>Limited Term</u>	<u>Total</u>	<u>Filled</u>	<u>Vacant</u>	<u>New</u>	<u>Total</u>
Regional Operations	23	41	64	35	14	15	64
Total	23	41	64	35	14	15	64

**Regional Operations**

Classification

- 38 BG BB P&R-PSE Park Serv Emp
- 6 BG Big Bear Animal Keeper I
- 3 BG Big Bear P&R Maint Worker I
- 1 BG Big Bear P&R Rec Superindt
- 1 BG General Manager
- 1 BG Moon Ridge Zoo Curator
- 3 BG Park Maint Worker 2
- 3 BG Park Maintenance Worker III
- 1 BG PSE Zoo Instructor
- 1 BG PSE-Food Svcs Manager
- 1 BG PSE-Guest Svcs Coordinator
- 1 BG Vet Technician
- 2 BG Big Bear Recreation Coordinator
- 1 BG Big Bear Lead Animal Keeper
- 1 Fiscal Specialist
- 64 Total



## Bloomington Recreation and Park District

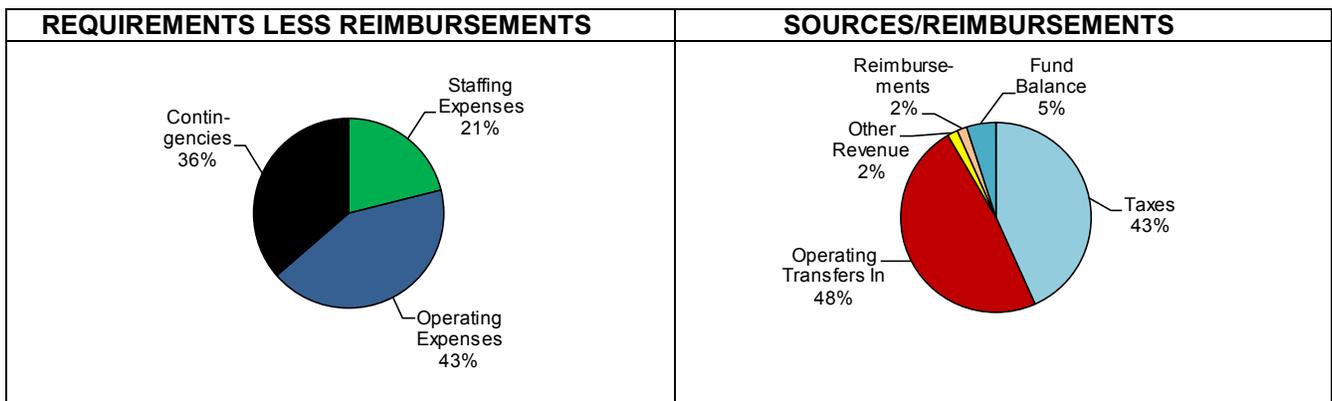
### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of Bloomington Recreation and Park District (District). Revenue is received through property taxes, state aid, federal aid, service charges, and fees for park services.

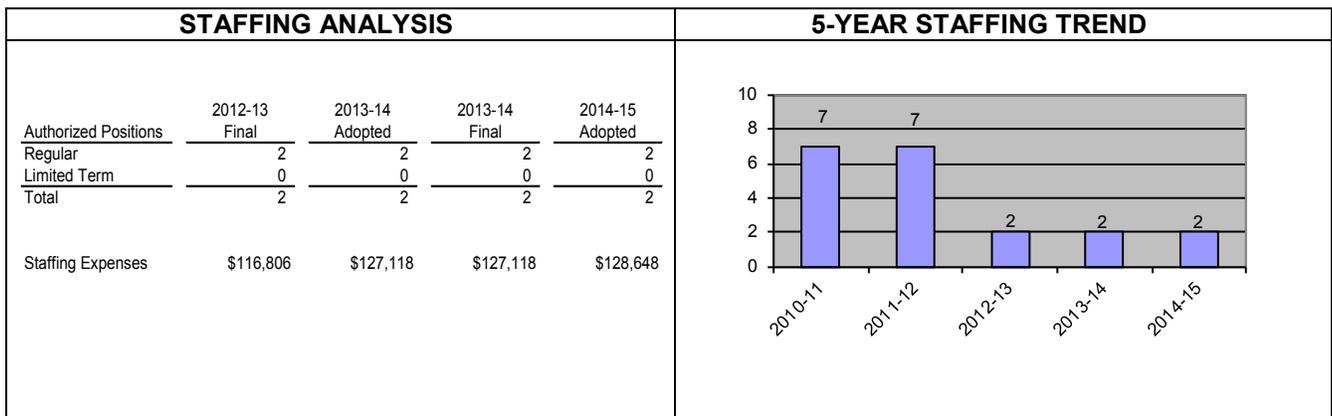
The District was established by an act of the County of San Bernardino Board of Supervisors on July 19, 1972. The District maintains 2 community parks, an equestrian arena, sports fields, and a community center which are funded primarily by property taxes and fees for park services.

Budget at a Glance	
Requirements Less Reimbursements*	\$610,565
Sources/Reimbursements	\$580,373
Fund Balance	\$30,192
Contribution to Fund Balance	\$191,925
Total Staff	2
*Includes Contingencies	

### 2014-15 ADOPTED BUDGET



### BUDGETED STAFFING



## ANALYSIS OF 2014-15 ADOPTED BUDGET

GROUP: Special Districts  
DEPARTMENT: Special Districts  
FUND: Bloomington Recreation and Park District

BUDGET UNIT: SSD  
FUNCTION: Operations  
ACTIVITY: Park

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	142,184	124,732	116,807	126,055	127,118	128,648	1,530
Operating Expenses	173,186	236,667	218,840	237,029	239,605	259,800	20,195
Capital Expenditures	0	6,269	11,796	0	15,000	0	(15,000)
Contingencies	0	0	0	0	33,679	222,117	188,438
Total Exp Authority	315,369	367,667	347,442	363,084	415,402	610,565	195,163
Reimbursements	(17,746)	(5,784)	0	0	(10,058)	(10,058)	0
Total Appropriation	297,623	361,883	347,442	363,084	405,344	600,507	195,163
Operating Transfers Out	563,000	60,000	8,000	50,000	290,000	0	(290,000)
Total Requirements	860,623	421,883	355,442	413,084	695,344	600,507	(94,837)
<b>Sources</b>							
Taxes	258,579	252,151	264,109	274,192	245,932	261,663	15,731
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	3,497	3,299	3,227	3,175	3,276	3,210	(66)
Fee/Rate	(1,841)	5,628	(2,297)	(2,250)	500	2,500	2,000
Other Revenue	563,344	16,183	10,588	26,485	310,735	10,727	(300,008)
Total Revenue	823,579	277,261	275,628	301,601	560,443	278,100	(282,343)
Operating Transfers In	0	0	12,000	0	0	292,215	292,215
Total Sources	823,579	277,261	287,628	301,601	560,443	570,315	9,872
				Fund Balance	134,901	30,192	(104,709)
				Budgeted Staffing	2	2	0

### MAJOR EXPENDITURES AND REVENUE IN 2014-15 ADOPTED BUDGET

Major expenditures for the District include staffing expenses of \$128,648 to fund 2 regular positions and operating expenses of \$259,800 for park operations and maintenance costs and transfers for allocated indirect costs. Major sources include taxes of \$261,663 and an operating transfer in of \$290,000 reflecting reimbursement for the completed Kessler Park Improvement Project.

### BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$94,837. Major changes in requirements include an increase in contingencies of \$188,438 primarily due to an operating transfer in of \$290,000 for reimbursement of the completed Kessler Park improvement project and a decrease in operating transfers out of \$290,000 as no capital improvement projects are programmed for 2014-15. Sources are increasing by \$9,872 and include a decrease in other revenue of \$300,008 and an increase in operating transfers in of \$292,215 due to the reclassification of a residual equity transfer in to an operating transfer in for reimbursement of the completed Kessler Park improvement project.

### STAFFING CHANGES AND OPERATIONAL IMPACT

There is no change in budgeted staffing for 2014-15.

### 2014-15 POSITION SUMMARY

Division	Regular	Limited Term	Total	Filled	Vacant	New	Total
Regional Operations	2	0	2	2	0	0	2
Total	2	0	2	2	0	0	2

#### Regional Operations

##### Classification

2	Maintenance Worker I
2	Total



## Road Districts Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of road districts throughout the County offering various services from snowplowing to basic road maintenance to 40 County Service Areas (CSA) and Improvement Zones. Sources include property taxes, special taxes and service charges.

#### Budget at a Glance

Requirements Less Reimbursements*	\$4,617,689
Sources/Reimbursements	\$2,051,561
Fund Balance	\$2,566,128
Use of Fund Balance	\$1,062,743
Total Staff	1
*Includes Contingencies	

**CSA 18 Cedarpines** was established by an act of the County of San Bernardino Board of Supervisors on July 17, 1967, to maintain 17.3 miles of paved and dirt roadways, one community center and one five-acre park. This road CSA receives property tax revenue and a \$50 per parcel service charge on approximately 3,781 parcels.

**CSA 59 Deer Lodge Park** was established by an act of the County of San Bernardino Board of Supervisors on December 19, 1966, to maintain 5 miles of paved roads. This road CSA receives property tax revenue to fund road maintenance and snow removal services. On June 7, 2011 voters approved an annual special tax of \$220 per parcel per year with a 2.5% inflationary factor for road paving and road maintenance services. The 2014-15 per parcel special tax is \$236.92, currently there are 706 parcels billed for the special tax.

**CSA 68 Valley of the Moon** was established by an act of the County of San Bernardino Board of Supervisors on December 1, 1969, to maintain 4 miles of paved roads. This road CSA receives property tax revenue to fund road maintenance and snow removal services.

**CSA 69 Lake Arrowhead Road** was established by an act of the County of San Bernardino Board of Supervisors on December 22, 1969, to maintain 4 miles of paved roads. This road CSA receives property tax revenue and a \$100 service charge levied on each of 394 parcels of land for the maintenance of roads and snow removal services.

**CSA 70 G Wrightwood Road** was established by an act of the County of San Bernardino Board of Supervisors on November 29, 1971, to maintain 7.3 miles of paved and unpaved roads. This road Improvement Zone receives property tax revenue to fund road maintenance and snow removal services. On June 3, 2003, voters approved an annual special tax of \$375 per parcel. There are 464 parcels currently billed the special tax in this Improvement Zone.

**CSA 70 M Wonder Valley** was established by an act of the County of San Bernardino Board of Supervisors on August 14, 1972, to provide road maintenance for 178.4 miles of road to the community of Wonder Valley. This road Improvement Zone is located 10 miles east of Twenty-Nine Palms and receives a \$15 service charge currently billed on 4,634 parcels of land to fund its maintenance service.

**Permanent Road Division (PRD) G-1 Wrightwood** was established by an act of the County of San Bernardino Board of Supervisors on April 18, 2006, to provide funding for a road improvement project in CSA 70, Zone G (Wrightwood).

**CSA 70 R-2 Twin Peaks** was established by an act of the County of San Bernardino Board of Supervisors on November 4, 1974, to maintain 1.5 miles of paved roads. This road Improvement Zone receives property tax revenue to fund road maintenance and snow removal services. On June 3, 2008 voters approved a special tax of \$225 per parcel, per year with a 2.5% inflationary factor increase each year thereafter. There are currently 303 parcels which will be billed the 2014-15 special tax of \$260.94 to fund road improvements and increased operating expenses.

**CSA 70 R-3 Erwin Lake** was established by an act of the County of San Bernardino Board of Supervisors on November 4, 1974, to maintain 9 miles of paved roads. This road Improvement Zone receives property tax revenue and a \$12 service charge currently billed on 1,114 parcels of land to fund road maintenance and snow removal services.



**CSA 70 R-4 Cedar Glen** was established by an act of the County of San Bernardino Board of Supervisors on September 26, 1977, to maintain 964 feet of paved roads. This road Improvement Zone receives a \$100 service charge on 26 parcels to fund road maintenance and snow removal services.

**CSA 70 R-5 Sugarloaf** was established by an act of the County of San Bernardino Board of Supervisors on March 5, 1980, to maintain 20.9 miles of paved and unpaved roads. On May 1, 2007 voters approved a special tax of \$60 per parcel, per year with a 2.5% inflationary factor. This road Improvement Zone receives a \$71.34 special tax for 2014-15 on 3,520 parcels to fund road maintenance and snow removal services.

**CSA 70 R-7 Lake Arrowhead** was established by an act of the County of San Bernardino Board of Supervisors on December 15, 1980, to maintain 965 feet of paved roads. This road Improvement Zone receives a \$700 per parcel service charge on 9 parcels to fund road maintenance and snow removal services.

**CSA 70 R-8 Riverside Terrace** located in the Chino area was established by an act of the County of San Bernardino Board of Supervisors on March 16, 1982, to maintain 1 mile of paved road. On June 5, 2007 voters approved an increase in the annual service charge from \$250 per parcel to \$350 per parcel with a 2.5% inflationary factor. The 2014-15 service charge of \$376.91 will be billed on 67 parcels to fund the road maintenance services. No 2.5% annual inflationary increase is required for 2014-15.

**CSA 70 R-9 Rim Forest** was established by an act of the County of San Bernardino Board of Supervisors on May 9, 1983, to maintain 1 mile of paved road. This road Improvement Zone receives a \$60 per parcel, per year service charge on 140 parcels to fund road maintenance and snow removal services.

**CSA 70 R-12 Baldwin Lake** was established by an act of the County of San Bernardino Board of Supervisors on July 9, 1984, to maintain 1.62 miles of unpaved road. On August 19, 2008 voters approved an increase in the service charge from \$50 per parcel, per year to \$288 per parcel, per year with an annual 2.5% inflation increase every year thereafter. There are currently 33 parcels which will be billed the \$333.99 service charge for 2014-15 to fund road maintenance and snow removal services.

**CSA 70 R-13 Lake Arrowhead North Shore** was established by an act of the County of San Bernardino Board of Supervisors on July 9, 1984, to maintain 1.39 miles of paved roads. This road Improvement Zone receives a \$100 per parcel annual service charge on 88 parcels to fund road maintenance and snow removal services.

**CSA 70 R-15 Landers** was established by an act of the County of San Bernardino Board of Supervisors on July 9, 1984, to maintain 162 miles of unpaved roads in the community of Landers. This road Improvement Zone receives a \$20 per parcel service charge on 3,497 parcels to fund road grading and road maintenance services. CSA 70 R-15 and CSA 70 M share the cost of 1 full-time Equipment Operator I position.

**CSA 70 R-16 Running Springs** was voter approved and established by an act of the County of San Bernardino Board of Supervisors on May 14, 1984, to maintain .94 miles of paved roads in the community of Running Springs. This road Improvement Zone receives a \$600 per parcel, per year special tax on 25 parcels to fund road maintenance and snow removal services.

**CSA 70 R-19 Copper Mountain** in the vicinity of 29 Palms was established by an act of the County of San Bernardino Board of Supervisors on May 19, 1986, to maintain 91.7 miles of unpaved road. This road Improvement Zone receives a \$20 per parcel, per year service charge on 2,051 parcels to fund road maintenance services.

**CSA 70 R-20 Flamingo Heights** was established by an act of the County of San Bernardino Board of Supervisors on April 7, 1986, to maintain 36.9 miles of unpaved roads. This road Improvement Zone receives a \$15 per parcel, per year service charge on 762 parcels to fund road maintenance services.

**CSA 70 R-21 Mountain View** was established by an act of the County of San Bernardino Board of Supervisors on August 17, 1987, to maintain approximately 1,290 feet of paved roads. This road Improvement Zone receives a \$90 per parcel, per year service charge on 24 parcels to fund road maintenance and snow removal services.



**CSA 70 R-22 Twin Peaks** was established by an act of the County of San Bernardino Board of Supervisors on August 21, 1989, to maintain 2 miles of paved road in the community of Twin Peaks. This road Improvement Zone receives a per parcel, per year service charge of \$100 on 187 parcels and a per parcel, per year special tax of \$100 on 10 annexed parcels which was approved by voters on July 16, 2002 to fund road maintenance and snow removal services.

**CSA 70 R-23 Mile High Park** was established by an act of the County of San Bernardino Board of Supervisors on July 8, 1991, to maintain 1 mile of paved road. This road Improvement Zone receives an annual service charge of \$240 on each improved parcel of land and \$120 for each unimproved parcel. There are currently 58 improved parcels and 24 unimproved parcels billed to fund road maintenance and snow removal services.

**CSA 70 R-25 Lucerne Valley** was established by an act of the County of San Bernardino Board of Supervisors on August 21, 1989, to maintain .56 mile of unpaved road in the community of Lucerne Valley. This road Improvement Zone receives a \$60 per parcel, per year service charge on 18 parcels to hold in reserve in case of emergency needs.

**CSA 70 R-26 Yucca Mesa** was established by an act of the County of San Bernardino Board of Supervisors on August 21, 1989, to maintain 8.8 miles of roads. This road Improvement Zone receives a \$35 per parcel, per year service charge on 184 parcels to fund road maintenance and road grading services.

**CSA 70 R-29 Yucca Mesa** was established by an act of the County of San Bernardino Board of Supervisors on August 12, 1991, to maintain 7 miles of road. This road Improvement Zone receives a \$30 per parcel, per year service charge on 209 parcels to fund road maintenance and road grading services.

**CSA 70 R-30 Verdemon** was established by an act of the County of San Bernardino Board of Supervisors on July 1, 1991, to maintain 1 mile of unpaved road in the Devore/Glen Helen area. This road Improvement Zone receives a \$100 per parcel, per year service charge on 23 parcels to fund road maintenance and road grading services.

**CSA 70 R-31 Lytle Creek** was established by an act of the County of San Bernardino Board of Supervisors on August 12, 1991, to maintain 1.14 miles of paved road in the community of Lytle Creek. This road Improvement Zone receives a \$30 per parcel, per year service charge on 94 parcels to fund road maintenance services.

**CSA 70 R-33 Big Bear City** was established by an act of the County of San Bernardino Board of Supervisors on August 22, 1995, to maintain .76 mile of paved road on Fairway Blvd. in the City of Big Bear. This road Improvement Zone receives a \$100 per parcel, per year service charge on 97 parcels to fund road maintenance and snow removal services.

**CSA 70 R-34 Big Bear** was established by an act of the County of San Bernardino Board of Supervisors on January 11, 1994, to maintain approximately 1,026 feet of unpaved road on Alley Way in the community of Big Bear. This road Improvement Zone receives a \$100 per parcel, per year service charge on 26 parcels to fund road maintenance and snow removal services.

**CSA 70 R-35 Cedar Glen** was established by an act of the County of San Bernardino Board of Supervisors on July 12, 1994, to maintain approximately 745 feet of paved road. This road Improvement Zone receives a \$150 per parcel, per year service charge on 17 parcels to fund road maintenance and snow removal services.

**CSA 70 R-36 Pan Springs** was established by an act of the County of San Bernardino Board of Supervisors on July 12, 1994, to maintain .77 mile of paved road near Big Bear Airport. This road Improvement Zone receives a \$100 per parcel, per year service charge on 90 parcels to fund road maintenance and snow removal services.

**CSA 70 R-39 Highland Estates** was established by the County of San Bernardino Board of Supervisors on January 3, 2001, to maintain 3.7 miles of paved roads. This road Improvement Zone receives a \$405 per parcel, per year service charge on 177 parcels of land to fund road maintenance services.

**CSA 70 R-40 Upper No. Bay, Lake Arrowhead** was voter approved and established by the County of San Bernardino Board of Supervisors on March 20, 2001, to maintain approximately 0.5 miles of the paved Upper North Bay access road for residents in the Blue Jay area of Lake Arrowhead. This road Improvement Zone receives a \$500 per parcel, per year special tax on 35 parcels to fund road maintenance and snow removal services.



**CSA 70 R-41 Quail Summit** was approved by the County of San Bernardino Board of Supervisors on January 29, 2002 to maintain approximately 1.23 miles of paved road and 11 streetlights in the Quail Summit tract in Oak Hills. On March 26, 2002, voters approved an annual service charge of \$166 per parcel, per year with an annual inflationary increase of 1.5% every year thereafter. The service charge for 2014-15 is \$186.99 which will be billed on 33 parcels to fund road maintenance and streetlight costs.

**CSA 70 R-42 Windy Pass** was approved by the County of San Bernardino Board of Supervisors on September 11, 2002 to maintain approximately 2.15 miles of paved roadway in the Barstow Heights area. On July 16, 2002, voters approved a special tax, of \$750 per parcel, per year, currently billed on 60 parcels, to fund road paving and maintenance services.

**CSA 70 R-44 Saw Pit Canyon** was approved by voters and established by an act of the County of San Bernardino Board of Supervisors on August 16, 2005. This road Improvement Zone was formed to provide road improvement and maintenance, including: several large culverts; headwall installations and maintenance; land slide restoration; snow removal; and road grading services. This Improvement Zone receives a \$1,000 per parcel, per year special tax on 11 parcels. This road Improvement Zone consists of 1.14 miles of road which includes Ascension Road, Ascension Court, and Alder Glen Road in the Sawpit Canyon area of Cedar Pines Park.

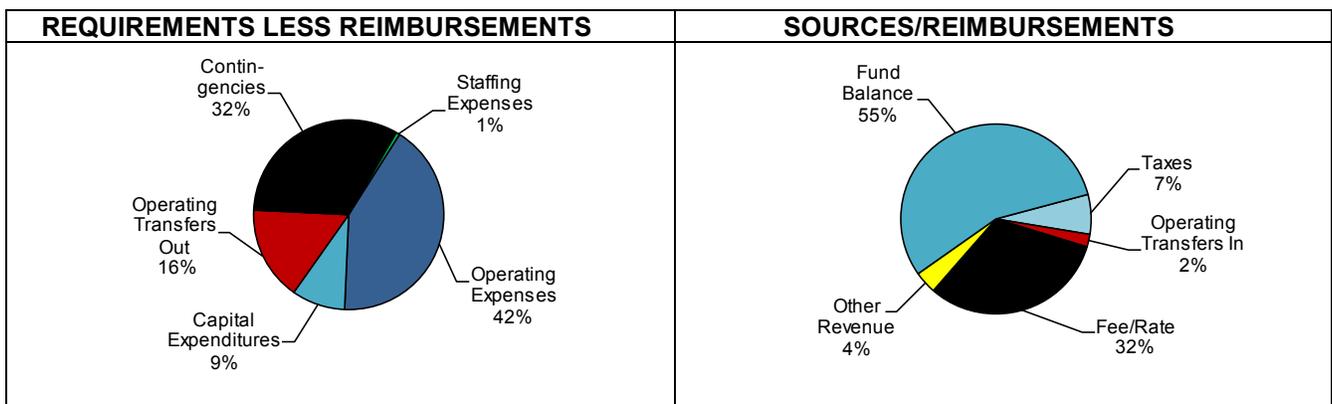
**CSA 70 R-45 Erwin Lake** was approved by the County of San Bernardino Board of Supervisors on August 18, 2009, to maintain approximately .72 miles of dirt road in the Erwin Lake area on the east end of Big Bear Valley. The service charge for 2014-15 is \$176.61 which will be billed on 58 parcels to fund road maintenance and snow removal services.

**CSA 70 R-46 So. Fairway Drive** was established through voter approval on August 10, 2010, to assess a \$325 per parcel per year special tax with a 2.5% inflationary factor each year thereafter. The 2014-15 special tax of \$350.00 on 17 parcels will fund road maintenance, snow removal, and road grading services. This road Improvement Zone will include South Fairway Drive in the unincorporated area of Lake Arrowhead.

**CSA 70 R-47 Rocky Point** was voter approved and established on September 10, 2013, by an act of the San Bernardino County of Supervisors to provide road maintenance, road paving, and snow removal services in the Lake Arrowhead area. The service charge for 2014-15 of \$250 will be charged to 87 parcels and includes an annual 2.5% inflationary factor for future years.

**CSA 79 R-1 Green Valley Lake** was established by an act of the County of San Bernardino Board of Supervisors on September 14, 1993, to maintain approximately .65 mile of paved road in "The Meadow" area of Green Valley Lake. On August 7, 2007, voters approved a \$325 per parcel, per year special tax with a 2.5% inflationary factor each year thereafter. The 2014-15 special tax of \$418.43 on 66 parcels will fund road maintenance, paving, and snow removal services.

**2014-15 ADOPTED BUDGET**



**BUDGETED STAFFING**

STAFFING ANALYSIS					5-YEAR STAFFING TREND				
Authorized Positions	2012-13 Final	2013-14 Adopted	2013-14 Final	2014-15 Adopted					
Regular	0	0	0	0					
Limited Term	2	1	1	1					
Total	2	1	1	1					
Staffing Expenses	\$114,331	\$29,394	\$29,394	\$29,866					

**ANALYSIS OF 2014-15 ADOPTED BUDGET**

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Road Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Roads

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	62,090	78,794	80,324	26,620	29,394	29,866	472
Operating Expenses	1,589,095	1,454,628	1,285,872	1,140,685	1,737,716	1,926,066	188,350
Capital Expenditures	0	0	0	38,592	311,500	419,985	108,485
Contingencies	0	0	0	0	931,001	1,503,385	572,384
Total Exp Authority	1,651,185	1,533,422	1,366,196	1,205,897	3,009,611	3,879,302	869,691
Reimbursements	(10,000)	(4,089)	0	0	0	0	0
Total Appropriation	1,641,185	1,529,333	1,366,196	1,205,897	3,009,611	3,879,302	869,691
Operating Transfers Out	551,400	287,282	408,880	1,100,427	1,743,505	738,387	(1,005,118)
Total Requirements	2,192,585	1,816,615	1,775,076	2,306,324	4,753,116	4,617,689	(135,427)
<b>Sources</b>							
Taxes	322,429	303,969	318,892	334,302	312,829	312,608	(221)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	151,965	3,493	3,328	3,612	3,612	0
Fee/Rate	1,225,364	1,314,472	1,326,145	1,521,844	1,454,754	1,460,304	5,550
Other Revenue	137,199	102,972	178,129	361,364	333,730	175,613	(158,117)
Total Revenue	1,684,992	1,873,378	1,826,659	2,220,838	2,104,925	1,952,137	(152,788)
Operating Transfers In	99,361	111,171	599,380	99,388	99,400	99,424	24
Total Sources	1,784,353	1,984,549	2,426,039	2,320,226	2,204,325	2,051,561	(152,764)
Fund Balance					2,548,791	2,566,128	17,337
Budgeted Staffing					1	1	0



## DETAIL OF 2014-15 ADOPTED BUDGET

	2014-15			
	Requirements	Sources	Fund Balance	Staffing
<b>Special Revenue Funds</b>				
CSA 18 Cedarpines (Fund SFY)	541,299	262,493	278,806	0
CSA 59 Deer Lodge Park (Fund SKJ)	371,498	154,531	216,967	0
CSA 68 Valley of the Moon (Fund SKP)	94,687	41,920	52,767	0
CSA 69 Lake Arrowhead Road (Fund SKS)	107,015	63,352	43,663	0
CSA 70 G Wrightwood Road (Fund SLG)	378,178	159,696	218,482	0
CSA 70 M Wonder Valley (Fund SLP)	120,824	69,402	51,422	1
CSA 70 PRD G-1 Wrightwood (Fund SLK)	99,415	99,414	1	0
CSA 70 R-2 Twin Peaks (Fund SMA)	81,513	70,429	11,084	0
CSA 70 R-3 Erwin Lake (Fund SMD)	139,705	85,296	54,409	0
CSA 70 R-4 Cedar Glen (Fund SMG)	5,917	3,075	2,842	0
CSA 70 R-5 Sugarloaf (Fund SMP)	862,990	241,018	621,972	0
CSA 70 R-7 Lake Arrowhead (Fund SMS)	14,043	5,716	8,327	0
CSA 70 R-8 Riverside Terrace (Fund SMY)	204,131	25,775	178,356	0
CSA 70 R-9 Rim Forest (Fund SNG)	13,242	8,595	4,647	0
CSA 70 R-12 Baldwin Lake (Fund SOA)	26,885	9,869	17,016	0
CSA 70 R-13 Lake Arrowhead North Shore (Fund SOE)	31,144	8,711	22,433	0
CSA 70 R-15 Landers (Fund SOG)	133,156	68,988	64,168	0
CSA 70 R-16 Running Springs (Fund SOJ)	31,332	15,162	16,170	0
CSA 70 R-19 Copper Mountain (Fund SNA)	56,008	40,904	15,104	0
CSA 70 R-20 Flamingo Heights (Fund SNS)	24,472	11,745	12,727	0
CSA 70 R-21 Mountain View (Fund SNM)	3,738	2,834	904	0
CSA 70 R-22 Twin Peaks (Fund SOB)	33,216	19,714	13,502	0
CSA 70 R-23 Mile High Park (Fund RCA)	44,539	17,350	27,189	0
CSA 70 R-25 Lucerne Valley (Fund SOC)	1,967	1,424	543	0
CSA 70 R-26 Yucca Mesa (Fund SOD)	19,656	6,521	13,135	0
CSA 70 R-29 Yucca Mesa (Fund RCB)	13,047	6,691	6,356	0
CSA 70 R-30 Verdemont (Fund RCC)	4,048	2,711	1,337	0
CSA 70 R-31 Lytle Creek (Fund RCE)	5,256	3,023	2,233	0
CSA 70 R-33 Big Bear City (Fund RCN)	15,222	9,544	5,678	0
CSA 70 R-34 Big Bear (Fund RCM)	11,472	2,644	8,828	0
CSA 70 R-35 Cedar Glen (Fund RCQ)	4,553	2,361	2,192	0
CSA 70 R-36 Pan Springs (Fund RCR)	24,101	9,167	14,934	0
CSA 70 R-39 Highland Estates (Fund RCK)	78,305	71,843	6,462	0
CSA 70 R-40 Upper No. Bay, Lake Arrowhead (Fund RGW)	84,887	18,941	65,946	0
CSA 70 R-41 Quail Summit (Fund RGY)	25,325	8,691	16,634	0
CSA 70 R-42 Windy Pass (Fund RHL)	161,754	54,405	107,349	0
CSA 70 R-44 Saw Pit Canyon (Fund SYT)	19,359	11,503	7,856	0
CSA 70 R-45 Erwin Lake (Fund SMO)	32,633	10,722	21,911	0
CSA 70 R-46 South Fairway Drive (Fund SYX)	32,259	8,347	23,912	0
CSA 70 R-47 Rocky Point (Fund RIS)	584,985	313,500	271,485	0
CSA 79 R-1 Green Valley Lake (Fund RCP)	79,913	23,534	56,379	0
Total Special Revenue Funds	4,617,689	2,051,561	2,566,128	1



**CSA 18 Cedarpines** – Requirements of \$541,299 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$262,493 are primarily from property taxes and service charges. Fund balance of \$278,806 primarily funds budgeted contingencies and supports operations for required road repairs.

**CSA 59 Deer Lodge Park** – Requirements of \$371,498 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$154,531 are from property tax and special tax revenues. Fund balance of \$216,967 primarily funds budgeted contingencies and a road improvement project.

**CSA 68 Valley of the Moon** – Requirements of \$94,687 primarily includes operating expenses for road maintenance and snow removal and transfers for indirect costs. Sources of \$41,920 are from property taxes. Fund balance of \$52,767 funds future road paving projects.

**CSA 69 Lake Arrowhead Road** – Requirements of \$107,015 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$63,352 are from property taxes and service charges. Fund balance of \$43,663 primarily funds budgeted contingencies.

**CSA 70 G Wrightwood Road** – Requirements of \$378,178 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, contingencies, and operating transfers out to the CSA 70 PRD G-1 loan payment fund. Sources of \$159,696 are from property taxes and special taxes. Fund balance of \$218,482 funds budgeted contingencies.

**CSA 70 M Wonder Valley** – Requirements of \$120,824 primarily includes salaries and benefits for 1 extra help position, operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$69,402 are from service charges. Fund balance of \$51,422 funds budgeted contingencies for future required road repairs.

**CSA 70 Permanent Road Division (PRD) G-1 Wrightwood** – Requirements of \$99,415 represents the debt payment of a project loan. Sources of \$99,414 are from an operating transfer in from CSA 70 Zone G operating fund.

**CSA 70 R-2 Twin Peaks** – Requirements of \$81,513 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, contingencies, and operating transfers out for a road paving project. Sources of \$70,429 are from property taxes and special taxes. Fund balance of \$11,084 funds budgeted contingencies.

**CSA 70 R-3 Erwin Lake** – Requirements of \$139,705 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, contingencies, and operating transfers out for a road paving project. Sources of \$85,296 are from property taxes and service charges. Fund balance of \$54,409 funds budgeted contingencies for future road projects.

**CSA 70 R-4 Cedar Glen** – Requirements of \$5,917 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$3,075 are from service charges. Fund balance of \$2,842 is for future road projects.

**CSA 70 R-5 Sugarloaf** – Requirements of \$862,990 primarily include operating expenses for road maintenance and snow removal, transfers for indirect costs, contingencies, and operating transfers out for a road paving project. Sources of \$241,018 are from special taxes. Fund balance of \$621,972 funds budgeted contingencies and operating transfers out for a road paving project.

**CSA 70 R-7 Lake Arrowhead** – Requirements of \$14,043 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$5,716 are from service charges. Fund balance of \$8,327 funds budgeted contingencies.



**CSA 70 R-8 Riverside Terrace** – Requirements of \$204,131 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$25,775 are from service charges. Fund balance of \$178,356 funds budgeted contingencies.

**CSA 70 R-9 Rim Forest** – Requirements of \$13,242 primarily includes operating expenses for road maintenance and snow removal and transfers for indirect costs, and contingencies. Sources of \$8,595 are from service charges. Fund balance of \$4,647 funds contingencies and operating expenses for required road repairs.

**CSA 70 R-12 Baldwin Lake** – Requirements of \$26,885 primarily includes operating expenses for road maintenance and snow removal and transfers for indirect costs, and contingencies. Sources of \$9,869 are from service charges. Fund balance of \$17,016 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-13 Lake Arrowhead North Shore** – Requirements of \$31,144 primarily includes operating expenses for road maintenance and snow removal and transfers for indirect costs, and contingencies. Sources of \$8,711 are from service charges. Fund balance of \$22,433 funds budgeted contingencies and expenses for required road repairs.

**CSA 70 R-15 Landers** – Requirements of \$133,156 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$68,988 are from service charges. Fund balance of \$64,168 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-16 Running Springs** – Requirements of \$31,332 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$15,162 are from special taxes. Fund balance of \$16,170 funds budgeted contingencies and expenses for required road repairs and operations.

**CSA 70 R-19 Copper Mountain** – Requirements of \$56,008 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$40,904 are from service charges. Fund balance of \$15,104 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-20 Flamingo Heights** – Requirements of \$24,472 primarily includes operating expenses for road maintenance and transfers for indirect costs. Sources of \$11,745 are from service charges. Fund balance of \$12,727 funds operating expenses for required road repairs.

**CSA 70 R-21 Mountain View** – Requirements of \$3,738 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$2,834 are from service charges. Fund balance of \$904 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-22 Twin Peaks** – Requirements of \$33,216 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$19,714 are from service charges and special taxes. Fund balance of \$13,502 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-23 Mile High Park** – Requirements of \$44,539 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$17,350 are from service charges. Fund balance of \$27,189 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-25 Lucerne Valley** – Requirements of \$1,967 primarily includes operating expenses for road maintenance and transfers for indirect costs. Sources of \$1,424 are from service charges. Fund balance of \$543 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-26 Yucca Mesa** – Requirements of \$19,656 primarily includes expenses for road maintenance and grading services, transfers for indirect costs, and contingencies. Sources of \$6,521 are from service charges. Fund balance of \$13,135 funds budgeted contingencies.



**CSA 70 R-29 Yucca Mesa** – Requirements of \$13,047 primarily includes operating expenses for road maintenance and grading services, transfers for indirect costs, and contingencies. Sources of \$6,691 are from service charges. Fund balance of \$6,356 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-30 Verdemont** – Requirements of \$4,048 primarily includes operating expenses for road maintenance and grading services, transfers for indirect costs, and contingencies. Sources of \$2,711 are from service charges. Fund balance of \$1,337 funds required road repairs and supports operations.

**CSA 70 R-31 Lytle Creek** – Requirements of \$5,256 primarily includes operating expenses for road maintenance and grading services and transfers for indirect costs. Sources of \$3,023 are from service charges. Fund balance of \$2,233 funds operating expenses for required road projects.

**CSA 70 R-33 Big Bear City** – Requirements of \$15,222 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$9,544 are from service charges. Fund balance of \$5,678 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-34 Big Bear** – Requirements of \$11,472 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$2,644 are from service charges. Fund balance of \$8,828 funds budgeted contingencies, expenses for required road repairs, and supports operations.

**CSA 70 R-35 Cedar Glen** – Requirements of \$4,553 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$2,361 are from service charges. Fund balance of \$2,192 funds budgeted contingencies and supports operations.

**CSA 70 R-36 Pan Springs** – Requirements of \$24,101 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$9,167 are from service charges. Fund balance of \$14,934 funds budgeted contingencies.

**CSA 70 R-39 Highland Estates** – Requirements of \$78,305 primarily includes operating expenses for road maintenance, debt service for a CSA Revolving Loan, transfers for indirect costs, and contingencies. Sources of \$71,843 are from service charges. Fund balance of \$6,462 funds supports operations.

**CSA 70 R-40 Upper No. Bay, Lake Arrowhead** – Requirements of \$84,887 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$18,941 are from special taxes. Fund balance of \$65,946 funds budgeted contingencies.

**CSA 70 R-41 Quail Summit** – Requirements of \$25,325 primarily includes operating expenses for road maintenance and streetlighting, transfers for indirect costs, and contingencies. Sources of \$8,691 are from service charges. Fund balance of \$16,634 funds budgeted contingencies and operating expenses for required road repairs.

**CSA 70 R-42 Windy Pass** – Requirements of \$161,754 primarily includes operating expenses for road maintenance and paving services, transfers for indirect costs, and contingencies. Sources of \$54,405 are from special taxes. Fund balance of \$107,349 funds budgeted contingencies.

**CSA 70 R-44 Saw Pit Canyon** – Requirements of \$19,359 primarily includes operating expenses for road maintenance and transfers for indirect costs. Sources of \$11,503 are from special taxes. Fund balance of \$7,856 funds budgeted contingencies.

**CSA 70 R-45 Erwin Lake** – Requirements of \$32,633 primarily includes operating expenses for road maintenance, transfers for indirect costs, and contingencies. Sources of \$10,722 are from service charges. Fund balance of \$21,911 funds budgeted contingencies.



**CSA 70 R-46 So. Fairway Drive** – Requirements of \$32,259 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$8,347 are from special taxes. Fund balance of \$23,912 funds operating expenses for required road repairs.

**CSA70 R-47 Rocky Point** – Requirements of \$584,985 primarily includes operating expenses for road maintenance, a road paving project, and debt service. Sources of \$313,500 are from service charges and the receipt of a CSA Revolving Loan of \$150,000. Fund balance of \$271,485 funds operating expenses for required road projects and repairs.

**CSA 79 R-1 Green Valley Lake** – Requirements of \$79,913 primarily includes operating expenses for road maintenance and snow removal, transfers for indirect costs, and contingencies. Sources of \$23,534 are from special taxes. Fund balance of \$56,379 funds budgeted contingencies.

**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$135,427. Major changes in requirements include a net increase in operating expenses of \$188,350 primarily due to a decrease in scheduled road maintenance, increase in transfers out for both direct and indirect costs for supporting salaries and benefits and services and supplies, and an increase in debt payments for CSA 70 R-47 Rocky Point; an increase in capital expenditures of \$108,485 due to the planned paving project for CSA 70 R-47 Rocky Point; a decrease in operating transfers out of \$1.0 million due to fewer programmed road paving projects for 2014-15; and an increase in contingencies of \$572,384 primarily as a result of lower than expected snowplowing for the winter of 2013. There are no major changes in sources.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$29,866 fund 1 limited term position. There is no change in staffing.

**2014-15 POSITION SUMMARY**

<u>Division</u>	<u>Regular</u>	<u>Limited Term</u>	<u>Total</u>	<u>Filled</u>	<u>Vacant</u>	<u>New</u>	<u>Total</u>
Regional Operations	0	1	1	1	0	0	1
Total	0	1	1	1	0	0	1

<b>Regional Operations</b>	
<u>Classification</u>	
1	BG PSE Equipment Operator
1	Total



## Sanitation Districts Enterprise Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of sanitation collection systems and wastewater treatment facilities throughout the County Service Areas (CSA) and Improvement Zones. Sources include property taxes, service charges and user fees.

Budget at a Glance	
Requirements Less Reimbursements*	\$9,321,748
Sources/Reimbursements	\$6,855,047
Net Budget**	(\$2,466,701)
Estimated Unrestricted Net Assets	\$2,466,701
Use of Unrestricted Net Assets	\$1,468,532
Total Staff	0
<small>*Includes Contingencies</small>	

**CSA 42 Oro Grande** was established by an act of the County of San Bernardino Board of Supervisors on December 27, 1965 to provide sewer services to the community of Oro Grande. This sanitation CSA is located five miles northwest of Victorville, and provides sewer services to 238 Equivalent Dwelling Units (EDU). Services are funded by user fees and service charges.

**CSA 53B Fawnskin** is located on the north shore of Big Bear Lake. The sanitation CSA was established by an act of the County of San Bernardino Board of Supervisors on January 2, 1968. The sewage collection system is operated by the Department and includes an innovative vacuum system, which serves 1,257 EDUs. Sewage treatment is provided by contract with Big Bear Area Regional Water Agency (BBARWA). Services are funded by user fees and service charges.

**CSA 64 Spring Valley Lake** was established by an act of the County of San Bernardino Board of Supervisors on December 30, 1968. This sanitation CSA is located southeast of the City of Victorville, The sewage collection system is operated by the Department and the Victor Valley Wastewater Reclamation Authority (VWRA) provides sewer services to 4,326 EDUs and maintains three lift stations. Services are funded by property tax revenue, user fees, and service charges.

**CSA 70 BL Bloomington** was established on November 19, 2013, by an act of The San Bernardino County Board of Supervisors in the Bloomington area for the purpose of providing sewer service. The costs to construct the sewer line that will serve the Applicant’s property will be paid by the Applicant and the sewer line will be deeded to the CSA 70 BL Bloomington upon completion. The sewer fees will be adopted in the 2015-16 Resolution Establishing Various Fees for water and sewer services.

**CSA 70 GH Glen Helen** was established by an act of the County of San Bernardino Board of Supervisors on August 17, 2004, to provide park and recreation, sanitation, and streetlight services to the Glen Helen area. The sanitation Improvement Zone provides sanitation services to the San Bernardino Sheriff’s Department Detention facility as well as a Master Planned community currently in development. The sanitation Improvement Zone currently provides sewer service to 728 residential EDUs. Services are funded by developer contributions, user fees, and service charges.

**CSA 70 S-3 Lytle Creek** was established by an act of the County of San Bernardino Board of Supervisors on December 2, 1974, to provide sanitation services to residents in the Lytle Creek Community and the U.S. Forest Service. The sanitation Improvement Zone currently provides sewer service to 798 EDUs. Services are funded by user fees and service charges.

**CSA 70 S-7 Lenwood** was established by an act of the County of San Bernardino Board of Supervisors on December 19, 1977, to provide sewer services to the community of Lenwood. The sanitation Improvement Zone completed construction of a new sewer system to replace individual septic systems within Lenwood but is limited to specific property owners who approved assessments to pay the debt service. The City of Barstow performs routine maintenance of the system. This sanitation Improvement Zone is responsible for non-routine repairs.

**CSA 70 SP-2 High Country** was established by an act of the County of San Bernardino Board of Supervisors on May 20, 1985, and is located 1.5 miles west of Hesperia. The sanitation Improvement Zone owns and operates a sewer collection system that provides service to 231 EDUs in the High Country Development tract of homes.

\*\* Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.

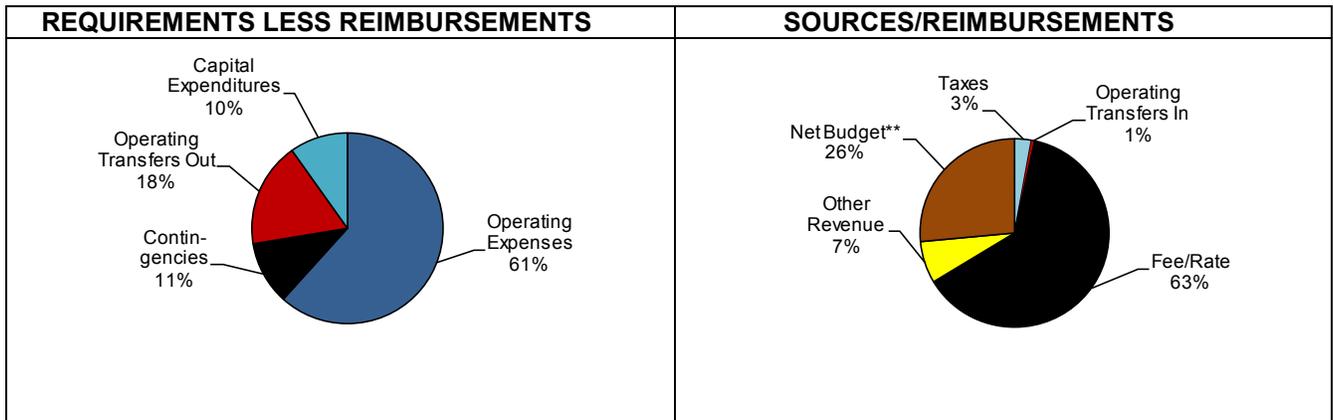


Through an out-of-area service agreement with the City of Hesperia, the Improvement Zone also provides service to 517 EDUs within city boundaries. Services are funded by user fees and service charges.

**CSA 79 Green Valley Lake** was established by an act of the County of San Bernardino Board of Supervisors on September 7, 1971, to maintain a sewer collection system and interceptor, with sewage treatment provided through a contract with Running Springs Water District (RSWD). The sanitation CSA provides sewer service to 1,227 EDUs. Services are funded by user fees and service charges.

**CSA 82 Searles Valley** was established by an act of the County of San Bernardino Board of Supervisors on June 28, 1976. On June 6, 2000, the sanitation CSA combined and included Improvement Zones SV-3 (Trona) and SV-4 (Pioneer Point) through the Board of Supervisors Resolution No. 2000-132. The newly combined sanitation CSA 82 provides sewage collection service to 759 EDUs as well as streetlight services. Services are funded by property tax revenue, user fees, and service charges.

**2014-15 ADOPTED BUDGET**



\*\*Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.



### ANALYSIS OF 2014-15 ADOPTED BUDGET

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Sanitation Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Sanitation

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	12,314,121	4,995,122	5,050,388	5,174,923	5,542,951	5,750,446	207,495
Capital Expenditures	11,950	6,284	7,813	1,472,216	2,389,650	915,860	(1,473,790)
Contingencies	0	0	0	0	1,237,816	998,169	(239,647)
Total Exp Authority	12,326,071	5,001,406	5,058,201	6,647,139	9,170,417	7,664,475	(1,505,942)
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	12,326,071	5,001,406	5,058,201	6,647,139	9,170,417	7,664,475	(1,505,942)
Operating Transfers Out	405,669	1,098,453	2,276,704	2,068,210	2,331,400	1,657,273	(674,127)
Total Requirements	12,731,740	6,099,859	7,334,905	8,715,349	11,501,817	9,321,748	(2,180,069)
<b>Sources</b>							
Taxes	1,118,806	199,962	233,224	269,211	204,751	267,223	62,472
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	14,057	51,112	615	597	2,060,633	604	(2,060,029)
Fee/Rate	5,103,761	5,410,429	4,779,164	8,029,289	5,793,462	5,864,672	71,210
Other Revenue	5,079,861	397,602	769,278	1,155,407	633,092	669,745	36,653
Total Revenue	11,316,485	6,059,105	5,782,281	9,454,504	8,691,938	6,802,244	(1,889,694)
Operating Transfers In	4,954	98,769	0	69,654	183,854	52,803	(131,051)
Total Sources	11,321,439	6,157,874	5,782,281	9,524,158	8,875,792	6,855,047	(2,020,745)
Net Budget*	(1,410,301)	58,015	(1,552,624)	808,809	(2,626,025)	(2,466,701)	159,324
				Budgeted Staffing	0	0	0

\*Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.

### DETAIL OF 2014-15 ADOPTED BUDGET

	2014-15			
	Requirements	Sources	Net Budget	Staffing
<b>Enterprise Funds</b>				
CSA 42 Oro Grande (Fund EAP)	261,234	201,960	(59,274)	0
CSA 53 B Fawnskin (Fund EBA)	1,111,892	923,810	(188,082)	0
CSA 64 Spring Valley Lake (Fund EBM)	2,921,848	2,370,001	(551,847)	0
CSA 70 BL Bloomington (Fund EAR)	562,810	0	(562,810)	0
CSA 70 GH Glen Helen (Fund ELH)	1,393,916	1,057,127	(336,789)	0
CSA 70 S-3 Lytle Creek (Fund ECP)	734,423	620,829	(113,594)	0
CSA 70 S-7 Lenwood (Fund ECR)	104,371	9,100	(95,271)	0
CSA 70 SP-2 High Country (Fund EFA)	304,443	270,330	(34,113)	0
CSA 79 Green Valley Lake (Fund EFP)	1,436,676	994,123	(442,553)	0
CSA 82 Searles Valley (Fund EFY)	490,135	407,767	(82,368)	0
Total Enterprise Funds	9,321,748	6,855,047	(2,466,701)	0

**CSA 42 Oro Grande** – Requirements of \$261,234 include operations and maintenance costs, charges from Victor Valley Wastewater Reclamation Authority for waste processing, transfers for allocated indirect costs, operating transfers out to a replacement reserve fund for future capital improvement projects, and contingencies. Sources of \$201,960 are primarily from user fees and service charges.

**CSA 53B Fawnskin** – Requirements of \$1.1 million include operations and maintenance costs, charges from BBARWA for waste processing, transfers for allocated indirect costs, operating transfers out to a replacement reserve fund for future capital improvement projects, and contingencies. Sources of \$923,810 are primarily from user fees and service charges.



**CSA 64 Spring Valley Lake** – Requirements of \$2.9 million include operations and maintenance costs, charges from VVWRA for waste processing, transfers for allocated indirect costs, operating transfers out to a replacement reserve fund for future capital improvement projects, and contingencies. Sources of \$2.4 million are primarily from property tax revenue, user fees, and service charges.

**CSA 70 BL Bloomington** – Requirements of \$562,810 include costs associated with the design and installation of a sewer system for the applicant. No sources are expected until the system is functional and operating. User fees will be included in the fiscal year 2015-16 Special Districts fee package.

**CSA 70 GH Glen Helen** – Requirements of \$1.4 million include operations and maintenance costs, transfers for allocated indirect costs, operating transfers out to replacement reserves to fund capital improvement projects, and contingencies. Sources of \$1.1 million are primarily from user fees, service charges, and developer contributions.

**CSA 70 S-3 Lytle Creek** – Requirements of \$734,423 include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to replacement reserves for future capital improvement projects, and contingencies. Sources of \$620,829 are primarily from user fees and service charges.

**CSA 70 S-7 Lenwood** – Requirements of \$104,371 include operating and maintenance costs, transfers for allocated indirect costs, and contingencies. Sources of \$9,100 are primarily from revenues from an out-of-area service agreement with the City of Barstow.

**CSA 70 SP-2 High Country** – Requirements of \$304,443 include operating and maintenance costs, professional services including an agreement with the City of Hesperia for waste processing, transfers for allocated indirect costs, operating transfers out to replacement reserves to fund future projects, and contingencies. Sources of \$270,330 are primarily from user fees and service charges.

**CSA 79 Green Valley Lake** – Requirements of \$1.4 million include operating and maintenance costs, professional services including charges from RSWD for waste processing, transfers for allocated indirect costs, operating transfers out to replacement reserves to fund future projects, and contingencies. Sources of \$994,123 are primarily from user fees and service charges.

**CSA 82 Searles Valley** – Requirements of \$490,135 include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to fund maintenance in the CSA 82 park/rest stop, and to the replacement reserves to fund future improvement projects, and contingencies. Sources of \$407,767 are primarily from taxes, user fees, and service charges.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$2.2 million. Major changes in requirements include an increase in operating expenses of \$207,495 primarily as a result of increased allocation of both direct and indirect costs for CSA 70 Countywide support. A decrease in capital expenditures of \$1.5 million is due to the near completion of CSA 70 BL Bloomington sewer system. Contingencies are decreasing by \$239,647 due to planned use of unrestricted net assets for the purchase of various equipment, including: three generators for CSA 70 S-3 Lytle Creek, CSA 79 Green Valley Lake, CSA 53 B Fawnskin; the purchase of a VFD Pump for CSA 70 Glen Helen; and mainline replacements in CSA 82 Searles Valley. Operating transfers out is decreasing by \$674,127 as a result of replacement reserves now being used to fund projects instead of using operating funds.

Sources are decreasing by \$2.0 million. Major changes in sources consist of a decrease in state, federal, and other government aid of \$2.1 million due to a decrease in Community Development and Housing grant funding for 2014-15. In 2013-14, grant funding was received for the construction of sewer lines in CSA 70 Zone BL Bloomington.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with these budget units.



## Streetlight Districts Special Revenue Funds – Consolidated

### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of streetlighting within eleven County Service Areas (CSA) and Improvement Zones throughout the County. Sources include property taxes or per parcel service charges.

Budget at a Glance	
Requirements Less Reimbursements*	\$1,763,994
Sources/Reimbursements	\$760,983
Fund Balance	\$1,003,011
Use of Fund Balance	\$124,734
Total Staff	0
<small>*Includes Contingencies</small>	

**CSA 30 Red Mountain** was established by an act of the County of San Bernardino Board of Supervisors on December 30, 1964 to provide funding for the maintenance and operation of 15 streetlights in the community of Red Mountain. This streetlight CSA is funded through property tax revenue.

**CSA 53A Big Bear** was established on September 19, 1966 by an act of the County of San Bernardino Board of Supervisors to provide streetlight services to the community of Fawnskin in the Big Bear area. This streetlight CSA receives property taxes to fund the operation and maintenance of 15 streetlights.

**CSA 54 Crest Forest** was established by an act of the County of San Bernardino Board of Supervisors on September 19, 1966 to provide streetlight services to the community of Crest Forest. This streetlight CSA receives property taxes to fund the operation and maintenance of 178 streetlights.

**CSA 70 EV-1 Citrus Plaza** was established by an act of the County of San Bernardino Board of Supervisors on April 23, 1996. Community Facilities District 2010-1 was formed in 2010 to provide an ongoing funding mechanism for the streetlight energy charges of 149 streetlights in the unincorporated area of the County known as the "Donut Hole". The Rate and Method of Apportionment sets a special tax for each parcel to pay for the streetlighting energy charges. There are currently 50 parcels billed for this special tax.

**CSA 70 GH Glen Helen** was established by an act of the County of San Bernardino Board of Supervisors on August 24, 2004, to provide services for Tract 15900. Tract 15900 is an approved development of approximately 2,086 housing units in a development area known as "Lytle Creek North Development" project, which includes a provision for the installation of 283 streetlights in this area. On January 30, 2007, voters approved a service charge of \$41.71 per parcel, per year with an annual 2.5% inflationary increase to fund streetlight services. The service charge for 2014-15 is \$49.58 per parcel and is currently billed on 812 parcels.

**CSA 70 SL-2 Chino** was established by an act of the County of San Bernardino Board of Supervisors and a \$122 per parcel, per year service charge with a 1.5% inflationary increase was approved by voters on November 16, 2004. The 2014-15 service charge is \$100 per parcel based on requirements and available fund balance and will be billed on 26 parcels.

**CSA 70 SL-3 Mentone** was established by an act of the County of San Bernardino Board of Supervisors and voters approved a service charge of \$40 per parcel, per year with a 1.5% annual inflationary increase on February 15, 2005. This streetlight Improvement Zone funds 12 streetlights in the community of Mentone. The 2014-15 service charge is \$42.46 and 69 parcels will be billed.

**CSA 70 SL-4 Bloomington** was established by an act of the County of San Bernardino Board of Supervisors and voters approved a \$247 per parcel, per year service charge with a 2.5% annual inflationary increase on August 22, 2006. This streetlight Improvement Zone funds 5 streetlights in the community of Bloomington. The 2014-15 service charge is \$100 per parcel based on requirements and available fund balance, and will be billed on 31 parcels.

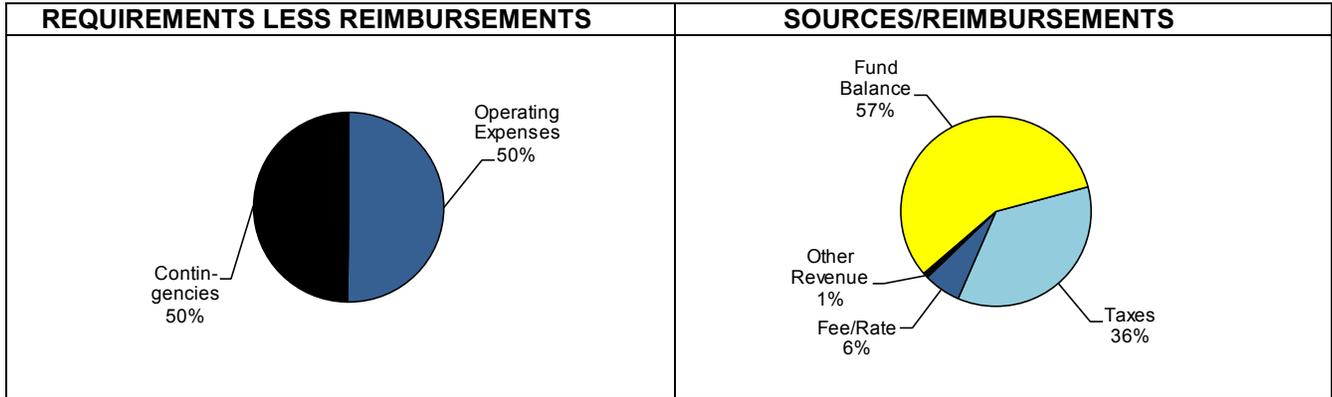
**CSA 70 SL-5 Muscoy** was established by an act of the County of San Bernardino Board of Supervisors and voters approved a service charge of \$18 per parcel, per year with an annual 2.5% inflationary increase on June 5, 2007. The 2014-15 service charge of \$18.45 will be billed on 2,160 parcels. This streetlight Improvement Zone funds 207 streetlights in the community of Muscoy.



**CSA 73 Arrowbear Lake** was established by an act of the County of San Bernardino Board of Supervisors on December 28, 1970. This streetlight Improvement Zone receives property taxes to fund the operation and maintenance of 17 streetlights.

**CSA SL-1 Countywide** was established by an act of the County of San Bernardino Board of Supervisors on December 27, 1965. This streetlight CSA receives property taxes to fund the operation and maintenance of 3,521 streetlights in communities throughout the County.

**2014-15 ADOPTED BUDGET**



**ANALYSIS OF 2014-15 ADOPTED BUDGET**

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Streetlight Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Streetlighting

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	4,364	0	0	0	0	0	0
Operating Expenses	2,565,860	802,750	818,576	723,411	804,522	885,717	81,195
Capital Expenditures	0	0	0	0	0	0	0
Contingencies	0	0	0	0	673,431	878,277	204,846
Total Exp Authority	2,570,224	802,750	818,576	723,411	1,477,953	1,763,994	286,041
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	2,570,224	802,750	818,576	723,411	1,477,953	1,763,994	286,041
Operating Transfers Out	0	14,979	0	0	0	0	0
Total Requirements	2,570,224	817,729	818,576	723,411	1,477,953	1,763,994	286,041
<b>Sources</b>							
Taxes	797,741	654,266	696,790	754,116	625,286	626,315	1,029
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	10,351	30,693	7,906	7,746	8,141	8,141	0
Fee/Rate	92,964	106,881	125,635	166,871	110,423	110,423	0
Other Revenue	14,941	6,302	99,946	79,179	15,595	15,595	0
Total Revenue	915,997	798,142	930,277	1,007,912	759,445	760,474	1,029
Operating Transfers In	8,980	14,979	0	0	0	509	509
Total Sources	924,977	813,121	930,277	1,007,912	759,445	760,983	1,538
				Fund Balance	718,508	1,003,011	284,503
				Budgeted Staffing	0	0	0



## DETAIL OF 2014-15 ADOPTED BUDGET

	2014-15			
	Requirements	Sources	Fund Balance	Staffing
<b><u>Special Revenue Funds</u></b>				
CSA 30 Red Mountain (Fund SGJ)	5,591	4,831	760	0
CSA 53A Big Bear (Fund SJP)	33,798	9,079	24,719	0
CSA 54 Crest Forest (Fund SJV)	65,904	34,497	31,407	0
CSA 70 EV-1 Citrus Plaza (Fund SQW)	102,406	42,368	60,038	0
CSA 70 GH Glen Helen (Fund RWX)	108,804	35,450	73,354	0
CSA 70 SL-2 Chino (Fund SQX)	6,585	3,127	3,458	0
CSA 70 SL-3 Mentone (Fund SQZ)	5,636	2,937	2,699	0
CSA 70 SL-4 Bloomington (Fund SMC)	36,161	4,203	31,958	0
CSA 70 SL-5 Muscoy (Fund SMJ)	90,532	40,943	49,589	0
CSA 73 Arrowbear Lake (Fund SOP)	4,368	4,366	2	0
CSA SL-1 Countywide (Fund SQV)	1,304,209	579,182	725,027	0
Total Special Revenue Funds	1,763,994	760,983	1,003,011	0

**CSA 30 Red Mountain** – Requirements of \$5,591 include energy costs for streetlights and transfers for allocated indirect costs. Sources of \$4,831 are primarily from property taxes. Fund balance of \$760 is used to support operations.

**CSA 53A Big Bear** – Requirements of \$33,798 include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$9,079 are primarily from property taxes. Fund balance of \$24,719 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 54 Crest Forest** - Requirements of \$65,904 include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$34,497 are primarily from property taxes. Fund balance of \$31,407 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 70 EV-1 Citrus Plaza** – Requirements of \$102,406 include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$42,368 are from per parcel special taxes. Fund balance of \$60,038 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 70 GH Glen Helen** - Requirements of \$108,804 primarily include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$35,450 are primarily from per parcel service charges and developer contributions. Fund balance of \$73,354 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 70 SL-2 Chino** - Requirements of \$6,585 include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$3,127 are primarily from per parcel service charges. Fund balance of \$3,458 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 70 SL-3 Mentone** - Requirements of \$5,636 primarily include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$2,937 are primarily from per parcel service charges. Fund balance of \$2,699 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.



**CSA 70 SL-4 Bloomington** - Requirements of \$36,161 primarily include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$4,203 are primarily from per parcel service charges. Fund balance of \$31,958 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 70 SL-5 Muscoy** - Requirements of \$90,532 primarily include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$40,943 are primarily from per parcel service charges. Fund balance of \$49,589 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

**CSA 73 Arrowbear Lake** - Requirements of \$4,368 primarily include energy costs for streetlights and transfers for allocated indirect costs. Sources of \$4,366 are primarily from property taxes.

**CSA SL-1 Countywide** - Requirements of \$1.3 million primarily include energy costs for streetlights, transfers for allocated indirect costs, and contingencies. Sources of \$579,182 are primarily from property taxes. Fund balance of \$725,027 funds budgeted contingencies and supports operations as the available fund balance exceeds the department's required 25% reserve threshold.

### **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$286,041. Major changes in requirements include an increase in operating expenses of \$81,195 due to higher energy costs and an increase in allocation transfers for indirect costs to CSA 70 Countywide; and an increase in contingencies of \$204,846 as a result of operations. There are no major changes in sources.

### **STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no staffing associated with these budget units.



## Water Districts Enterprise Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

The Special Districts Department provides for the management, funding, and maintenance of water distribution systems throughout unincorporated areas of the County Service Areas (CSA) and Improvement Zones. Sources include property taxes, service charges and user fees.

Budget at a Glance	
Requirements Less Reimbursements*	\$9,947,857
Sources/Reimbursements	\$7,655,257
Net Budget**	(\$2,292,600)
Estimated Unrestricted Net Assets	\$2,292,600
Use of Unrestricted Net Assets	\$779,927
Total Staff	0
<small>*Includes Contingencies</small>	

**CSA 42 Oro Grande** was established by an act of the County of San Bernardino Board of Supervisors on December 27, 1965, and is located 5 miles northwest of Victorville. The water CSA provides funding for the operation and maintenance of water connections for 136 customers.

**CSA 64 Spring Valley Lake** was established by an act of the County of San Bernardino Board of Supervisors on December 30, 1968, to provide water services in the community of Spring Valley Lake. The water CSA provides funding for the operation and maintenance of water connections for 3,834 customers. The water CSA also maintains five wells, one booster station and three water tanks.

**CSA 70 CG Cedar Glen** was established by an act of the County of San Bernardino Board of Supervisors on July 12, 2005, to provide water service to the community of Cedar Glen. This water Improvement Zone serves approximately 332 customers.

**CSA 70 F Morongo Valley** was established by an act of the County of San Bernardino Board of Supervisors on September 20, 1971, to provide water service to the community of Morongo Valley. This water Improvement Zone maintains three wells, one booster station and a reservoir that stores 260,000 gallons of water for service to 84 customers.

**CSA 70 J Oak Hills** was established by an act of the County of San Bernardino Board of Supervisors on December 28, 1971, and is located 16 miles southwest of Victorville. The water Improvement Zone provides service to 3,191 customers. This water Improvement Zone also maintains four wells, five booster stations, nine water storage reservoirs and approximately 130 miles of water pipelines ranging from 6 inches to 16 inches in diameter.

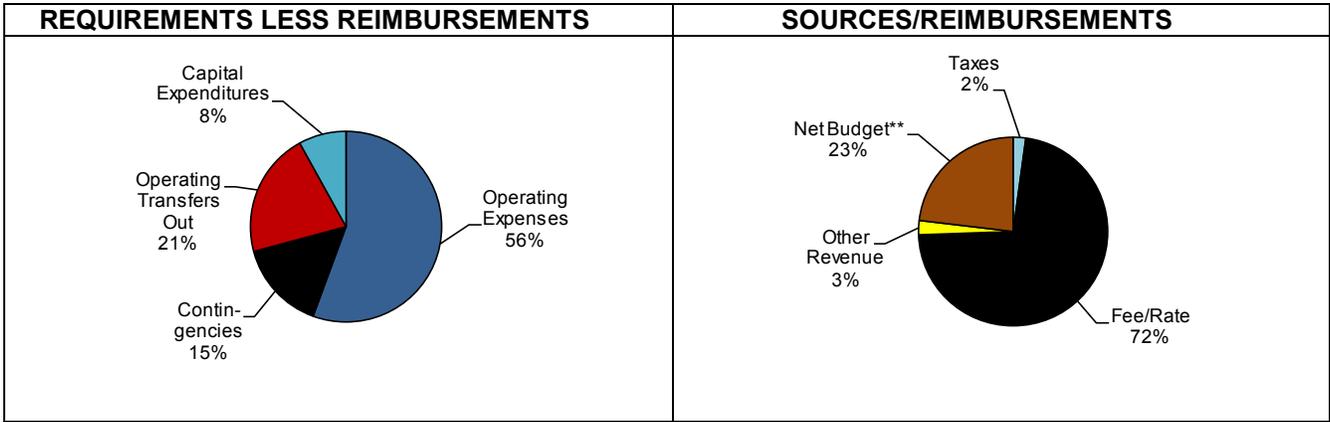
**CSA 70 W-1 Goat Mountain** was established by an act of the County of San Bernardino Board of Supervisors on November 5, 1973, and is located 10 miles north of Yucca Valley in the Landers area. The water Improvement Zone provides funding for the operation and maintenance of water connections for 646 customers. This water Improvement Zone also maintains three wells, two booster stations and 420,000 gallons of reservoir storage.

**CSA 70 W-3 Hacienda** was established by an act of the County of San Bernardino Board of Supervisors on December 6, 1976, and is located 10 miles north of Yucca Valley. The water Improvement Zone provides funding for the operation and maintenance of water connections for 167 customers. This water Improvement Zone also maintains two wells, four booster stations and 110,000 gallons of reservoir storage.

**CSA 70 W-4 Pioneertown** was established by an act of the County of San Bernardino Board of Supervisors on January 14, 1980, and is located five miles northwest of Yucca Valley. The water Improvement Zone provides funding for the operation and maintenance of water connections for 120 customers. This water Improvement Zone also maintains six wells and 310,000 gallons of reservoir storage.

\*\* Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.





**ANALYSIS OF 2014-15 ADOPTED BUDGET**

GROUP: Special Districts  
 DEPARTMENT: Special Districts  
 FUND: Water Districts - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Operations  
 ACTIVITY: Water

	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual	2013-14 Final Budget	2014-15 Adopted Budget	Change From 2013-14 Final Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	6,230,731	6,067,743	6,042,513	5,309,720	5,430,859	5,531,645	100,786
Capital Expenditures	1,086,119	124,312	26,725	64,577	309,000	798,499	489,499
Contingencies	0	0	0	0	1,130,038	1,512,673	382,635
Total Exp Authority	7,316,850	6,192,055	6,069,238	5,374,296	6,869,897	7,842,817	972,920
Reimbursements	(8,360)	7,513	0	0	0	0	0
Total Appropriation	7,308,490	6,199,568	6,069,238	5,374,296	6,869,897	7,842,817	972,920
Operating Transfers Out	2,152,781	736,773	1,420,003	4,095,038	4,122,038	2,105,040	(2,016,998)
Total Requirements	9,461,271	6,936,341	7,489,241	9,469,334	10,991,935	9,947,857	(1,044,078)
<b>Sources</b>							
Taxes	312,471	225,927	201,461	205,816	262,079	214,034	(48,045)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	4,799	225,219	4,524	4,488	4,682	4,495	(187)
Fee/Rate	5,639,455	5,905,130	6,750,128	7,013,712	6,603,955	7,165,126	561,171
Other Revenue	287,112	622,472	437,963	229,755	300,954	239,602	(61,352)
Total Revenue	6,243,837	6,978,748	7,394,076	7,453,771	7,171,670	7,623,257	451,587
Operating Transfers In	3,783,444	554,639	312,400	127,174	288,601	32,000	(256,601)
Total Sources	10,027,281	7,533,387	7,706,476	7,580,945	7,460,271	7,655,257	194,986
Net Budget**	566,010	597,046	217,235	(1,888,389)	(3,531,664)	(2,292,600)	1,239,064
Budgeted Staffing					0	0	0

\*\*Net Budget reflects Total Sources less Total Requirements for Internal Service and Enterprise funds. When Net Budget is negative, it means that the department will be using assets that have been carried over from the prior year.



## DETAIL OF 2014-15 ADOPTED BUDGET

	2014-15			
	Requirements	Sources	Net Budget	Staffing
<b>Enterprise Funds</b>				
CSA 42 Oro Grande (Fund EAS)	260,075	247,100	(12,975)	0
CSA 64 Spring Valley Lake (Fund ECB)	3,712,404	2,894,871	(817,533)	0
CSA 70 CG Cedar Glen (Fund ELL)	834,364	586,177	(248,187)	0
CSA 70 F Morongo Valley (Fund EBY)	129,926	112,635	(17,291)	0
CSA 70 J Oak Hills (Fund ECA)	4,031,360	3,103,329	(928,031)	0
CSA 70 W-1 Goat Mountain (Fund ECS)	617,153	425,407	(191,746)	0
CSA 70 W-3 Hacienda (Fund ECY)	208,456	166,805	(41,651)	0
CSA 70 W-4 Pioneertown (Fund EDD)	154,119	118,933	(35,186)	0
Total Enterprise Funds	9,947,857	7,655,257	(2,292,600)	0

**CSA 42 Oro Grande** – Requirements of \$260,075 include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to provide funding for the Chlorinator project, and contingencies. Sources of \$247,100 are primarily from user fees, connection fees, and service charges.

**CSA 64 Spring Valley Lake** – Requirements of \$3.7 million primarily include operating and maintenance costs; transfers for allocated indirect costs; operating transfers out to fund various capital improvement projects including Service Line Replacement, a Meter Replacement project, the installation of a pump and motor, a Chlorinator project, and depreciation for future replacement projects; and contingencies. Sources of \$2.9 million are primarily from property taxes, user fees, and service charges.

**CSA 70 CG Cedar Glen** – Requirements of \$834,364 include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to the replacement reserves for future projects, debt service, and contingencies. Sources of \$586,177 are primarily from user fees, service charges, and special assessments.

**CSA 70 F Morongo Valley** – Requirements of \$129,926 include operating expenses for water connection services, including operations and maintenance costs, transfers for allocated indirect costs, other charges for loan payments consisting of a CSA Revolving Loan and a County loan payment; and contingencies. Sources of \$112,635 are primarily from user fees and service charges.

**CSA 70 J Oak Hills** – Requirements of \$4.0 million primarily include operating and maintenance costs; transfers for allocated indirect costs; debt service; operating transfers out to provide funding for the Water Pipeline Replacement project, Booster Site 2 project, and the Well House project; and contingencies. Sources of \$3.1 million are primarily from user fees, service charges, and an operating transfer in from the expansion reserve fund to assist in the cost of debt service.

**CSA 70 W-1 Goat Mountain** – Requirements of \$617,153 primarily include: operating and maintenance costs; transfers for allocated indirect costs; operating transfers out to provide funding for the Rehab Pressure Reducing Valve (PRV) Stations project, the Meter Replacement project, the Service Line Replacement project, and the Chlorinator project; and contingencies. Sources of \$425,407 are primarily from user fees and service charges.

**CSA 70 W-3 Hacienda** – Requirements of \$208,456 include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to provide funding for the Meter Replacement project, and contingencies. Sources of \$166,805 are primarily from user fees and service charges.

**CSA 70 W-4 Pioneertown** – Requirements of \$154,119 primarily include operating and maintenance costs, transfers for allocated indirect costs, operating transfers out to the replacement reserves for future capital improvement projects, and contingencies. Sources of \$118,933 are primarily from user fees and service charges.



**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$1.0 million. Major changes in requirements include an increase in operating expenses of \$100,786 primarily due to an increase in the allocation of both direct and indirect costs for CSA 70 Countywide support and services and supplies; an increase in capital expenditures of \$489,499 due to an increase in programmed capital improvement projects, an increase in contingencies of \$382,635 to meet the Department's operating reserve requirements, and a decrease in operating transfers out of \$2.0 million as a result of replacement reserves now being used to fund projects instead of the operating funds.

Sources are increasing by \$194,986. Major changes in sources include an increase in fee/rate revenue of \$561,171 primarily due to increased user rates in some districts and a decrease in operating transfers in of \$256,601 due to capital projects being funded by replacement reserve funds rather than operations.

**STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no staffing associated with these budget units.



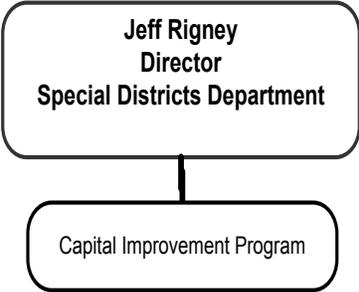
# Special Districts Department CAPITAL IMPROVEMENT PROGRAM Jeff Rigney

### MISSION STATEMENT

*The Capital Improvement Program receives and evaluates capital expenditure requests, recommends priorities for the acquisition or improvement of land, facilities and infrastructure, oversees and monitors major capital projects, and guides growth and change of County facilities and infrastructure by anticipating future needs.*



### ORGANIZATIONAL CHART



### SUMMARY OF BUDGET UNITS

Funding for capital projects is included in Capital Improvement Program funds for Special Districts General, Parks, Roads, Sanitation, and Water County Service Areas and Zones.



## DESCRIPTION OF MAJOR SERVICES

The Capital Improvement Program (CIP) is an internal planning tool administered by the Special Districts Department (Department) to provide the Board of Supervisors (Board) with information to assist in the decision-making process for the allocation of limited resources to capital projects. The CIP provides for the acquisition, construction, reconstruction, fixtures and equipment, renovation, rehabilitation or replacement of facilities, equipment, and infrastructure with a life expectancy of at least five years and capital costs of \$5,000 or more. The program:

- Recommends priorities for capital projects based on capital improvement criteria for the Department's general, parks, roads, sanitation, and water facilities and infrastructure;
- Prepares the annual CIP budget, monitors and directs implementation of approved projects through the department;
- Provides direct oversight for major capital projects;
- Performs long-range planning to:
  - Link department capital and operational budget plans to Countywide strategic plans
  - Conduct physical condition assessments through periodic surveys of facilities to identify major, large-scale projects to repair and rehabilitate department assets
  - Identify opportunities for energy efficiencies, life-cycle increases, and maintenance operating cost reductions
  - Identify future infrastructure needs of the department
  - Develop formal estimates of costs and seek adequate project funding

## BUDGET HISTORY

The CIP is funded by a number of sources, including the County general fund, and County Service Area (CSA) and Improvement Zone operating and reserve funding, and various other funding sources including grants:

- Discretionary General Funding: Funded from County General Fund discretionary dollars provided to CIP for department projects.
- Other Funding: Underlying funding source is from CSA and Improvement Zone funding, or is from a dedicated source for a specified purpose (such as grants).

The Department's CIP includes construction, rehabilitation, and repair projects for numerous facilities, structures, and infrastructure. CIP funds are budgeted in various capital budget units and expended in various capital asset object codes: 4005-Land, 4010-Improvements to Land, 4030-Structures and Improvements to Structures, 2445-Professional Services, and 5030-Operating Transfers Out.

## ANALYSIS OF 2014-15 ADOPTED BUDGET

Each year, Department Regional Managers are requested to submit possible capital improvement projects for the individual CSAs and Improvement Zones, including Big Bear Recreation and Park District and Bloomington Recreation and Park District. The Engineering Division prepares feasibility studies, scopes of work, and estimates for these projects. The Engineering Division also works closely with the Administrative/Budget Division to evaluate available funding for the projects. A total of 77 projects for a total of \$20.4 million are being requested by the Department within this budget for 2014-15.



## 2014-15 ADOPTED BUDGET

The following are funded in the 2014-15 Adopted Budget of \$20.4 million:

- General Districts \$4.5 million**
  - Snowdrop Road - \$4.0 million for design and construction of a new road in the Rancho Cucamonga area funded by a voter approved special assessment that was initiated in 2013-14.
  - CSA 40 Elephant Mountain – \$150,132 for service road paving.
  - CSA 70 D-1 Lake Arrowhead Dam - \$180,000 for construction of a detention basin for flood control that was initiated in 2013-14.
  - CSA 70 D-1 Lake Arrowhead Dam - \$99,974 for road repair.
  - CSA 70 TV-4 Wonder Valley - \$151,359 for replacing and updating television translator.
  
- Park Districts \$331,446**
  - CSA 20 Joshua Tree Park - \$249,681 for Desert View Conservatory to design and construct an interpretive trail system that was initiated in 2013-14.
  - CSA 20 Joshua Tree Park - \$81,752 for pavement resurfacing project.
  - CSA 20 Joshua Tree Park - \$7 for roof enclosure project to transfer remaining funds to operating fund SGD-200 due to completion of project.
  - CSA 56 Wrightwood Park - \$6 for Skatepark improvement fund to transfer remaining funds to operating fund due to completion of project.
  
- Big Bear Valley Recreation and Park District \$5.9 million**
  - Big Bear Alpine Zoo - \$5.8 million for design and construction of a new zoo site for relocation that was initiated in 2013-14.
  - Big Bear Alpine Zoo – \$83,600 from relocation project fund for lease payment for existing location.
  - Erwin Park - \$1,610 for Erwin Park clubhouse renovation that was initiated in 2013-14.
  
- Bloomington Recreation and Park District \$574,143**
  - Kessler Park - \$283,715 for Kessler Park improvements including ball field lighting, tot lot, and equestrian facilities that was initiated in 2013-14.
  - Kessler Park - \$290,000 for Kessler Park improvement fund to transfer remaining funds to operating fund SSD-625 after reimbursement from grant.
  - Kessler Park - \$425 for Kessler Park improvement fund to transfer remaining funds to operating fund SSD-625 due to completion of project.
  - Ayala Park - \$3 for Ayala Park to transfer out remaining funds to operating fund SSD-625 due to completion of project.
  
- Road Districts \$1.5 million**
  - Paving Projects – \$826,013 for road paving projects in CSA 59 Deer Lodge Park (\$208,080), CSA 69 Lake Arrowhead (\$550,323), and CSA 70 R-2 Twin Peaks (\$67,610).
  - Slurry Seal Projects – \$639,103 for slurry seal projects in CSA 70 R-33 Big Bear City (\$19,502), R-39 Highland Estates (\$154,361), R-5 Sugarloaf (\$370,586), R-36 Pan Springs (\$44,311), and R-42 Windy Pass (\$50,343).
  
- Sanitation Districts \$3.0 million**
  - CSA 42 Oro Grande – \$54,659 for replacement of 300 feet of sewer line that was initiated in 2013-14.
  - CSA 53B Fawnskin – \$250,000 for vacuum system upgrades.
  - CSA 53B Fawnskin – \$30,000 for manhole raising project.
  - CSA 70 GH Glen Helen – \$9,500 to complete installation of manhole and piping for a Vector Dump Basin at the waste treatment plant that was initiated in 2013-14.
  - CSA 70 GH Glen Helen – \$16,000 to complete installation of an isolation valve at the Glen Helen Wastewater Treatment Plant that was initiated in 2013-14.
  - CSA 70 GH Glen Helen - \$940,000 to complete construction of sludge drying beds at the Glen Helen Wastewater Treatment Plant that was initiated in 2013-14.



- CSA 70 GH Glen Helen - \$68,630 to install new SCADA alarm system to monitor equipment operation at the Glen Helen Wastewater Treatment Plant.
- CSA 70 GH Glen Helen - \$95,000 for clarifier upgrade project.
- CSA 70 S-3 Lytle Creek – \$84,000 for Sludge Drying Bed repair/maintenance.
- CSA 70 S-3 Lytle Creek – \$66,000 for chemical feed degreaser system replacement.
- CSA 79 Green Valley Lake – \$359,785 to complete construction of 50,000 gallons additional wet well capacity to extend emergency response time at Awanhee Lift Station that was initiated in 2013-14.
- CSA 79 Green Valley Lake – \$60,000 for televising and repair of sewer lines.
- CSA 82 Searles Valley – \$375,816 for Pioneer Point outfall replacement and repairs.
- Transfers to Reserves – The following transfers to reserves are also programmed as a result of remaining fund balances following project completion or the cancellation of projects:
  - CSA 42 Oro Grande (\$29,566)-cancellation of the Victor Valley Wastewater Reclamation Authority connection vault and meter project.
  - CSA 64 Spring Valley Lake (\$162,852)-cancellation of manhole sealing project.
  - CSA 64 Spring Valley Lake (\$106,344)-cancellation of the Victor Valley Wastewater Reclamation Authority connection vault and meter project.
  - CSA 70 S-3 Lytle Creek (\$52,803)-completion of project.
  - CSA 79 Green Valley Lake (\$4,500)-cancellation of manhole sealing project.
  - CSA 79 Green Valley Lake (\$90,285)-cancellation of pump rehabilitation project.
  - CSA 82 Searles Valley (\$100,666)-cancellation of slip lining project.

- **Water Districts**

**\$4.6 million**

- CSA 70 J Oak Hills – \$146,421 to complete phase I of radio read meter replacement project that was initiated in 2013-14.
- CSA 70 J Oak Hills – \$1.4 million for phase II of radio read meter replacement project.
- CSA 70 J Oak Hills – \$165,000 to complete water line extensions and looping project that was initiated in 2013-14.
- CSA 70 J Oak Hills – \$150,000 to complete pipeline replacement project east of Escondido Road that was initiated in 2013-14.
- CSA 70 J Oak Hills – \$144,500 to complete replacement of 2,500 feet of existing pipeline within the Improvement Zone that has reached its full service life. This project was initiated in 2013-14.
- CSA 70 J Oak Hills – \$71,248 to construct a new booster station at Site 2A to increase water pressure at higher elevations within the Improvement Zone.
- CSA 70 J Oak Hills – \$120,000 to complete construction project for well house that was initiated in 2013-14.
- CSA 70 J Oak Hills – \$22,400 for well house roof repairs.
- CSA 42 Oro Grande – \$110,500 for land acquisition for possible tank site.
- CSA 42 Oro Grande – \$107,000 to complete the design phase of Reservoir 2 that was initiated in 2013-14.
- CSA 42 Oro Grande – \$79,980 to complete a mainline replacement project that was initiated in 2013-14.
- CSA 64 Spring Valley Lake – \$233,330 to complete phase I of the radio read meter replacement project that was initiated in 2013-14.
- CSA 64 Spring Valley Lake – \$251,820 to complete drilling and site preparation for Well #7 that was initiated in 2013-14.
- CSA 64 Spring Valley Lake – \$250,000 to complete site preparation for new 3 million gallon reservoir that was initiated in 2013-14.
- CSA 64 Spring Valley Lake – \$1,944 to complete design of new 3 million gallon reservoir that was initiated in 2013-14.
- CSA 64 Spring Valley Lake – \$87,150 to install pump motor.
- CSA 70 W-1 Landers – \$298,916 for completion of rehabilitation of pressure relief system that was designed in 2013-14.
- CSA 70 W-1 Landers – \$61,600 for completion of rehabilitation of Reservoir A, Site 2 that was initiated in 2013-14.
- CSA 70 W-1 Landers – \$150,000 for radio read meter replacement project that was initiated in 2013-14.



- CSA 70 W-1 Landers – \$150,000 to complete service line replacement project that was initiated in 2013-14.
- CSA 70 W-3 Hacienda – \$50,000 for radio read meter replacement project.
- CSA 70 W-3 Hacienda – \$30,390 for replacement of aged booster station.
- CSA 70 W-4 Pioneertown – \$60,919 for completion of design phase for offsite supply pipeline that was initiated in 2013-14.
- CSA 70 W-4 Pioneertown – \$275,000 for debt payment after grant reimbursement proceeds are received.
- Transfers to Reserves – The following transfers to reserves are also programmed as a result of remaining fund balances following project completion or the cancellation of projects:
  - CSA 70 CG Cedar Glen (\$937) completion of water system improvements project.
  - CSA 70 CG Cedar Glen (\$1,280) completion of water system improvements project.
  - CSA 70 J Oak Hills (\$208) completion of reservoir rehabilitation project.
  - CSA 70 J Oak Hills (\$58,331) cancellation of pump motor installation project.
  - CSA 64 Spring Valley Lake (\$132,900) cancellation of pressure relief valve rehabilitation project.
  - CSA 64 Spring Valley Lake (\$15,739) completion of well #4 rehabilitation project.
  - CSA 70 W-3 Hacienda (\$500) cancellation of mainline valve insertion project.
  - CSA 70 W-4 Pioneertown (\$34,194) cancellation of meter replacement project.
  - CSA 70 W-4 Pioneertown (\$50) cancellation of manifold piping project.

The 2014-15 new projects in the amount of \$9.2 million and carry over projects in the amount of \$11.2 million are included in the department's 2014-15 CIP budgets. These projects will extend the useful life of facilities, ensure continued service of infrastructures, and decrease operating expenses in some cases.

The CIP projects below are programmed in both Capital Projects funds and enterprise funds. CIP projects that support the Department's Water and Sanitation Districts are primarily budgeted in enterprise funds.



## Special Districts 2014-15 Capital Improvement Program Projects

Proj.	Location/ Address	Budget Book Group	Project Name-Description	CIP Log #	Fund	Proj #
1	CSA 70 TV-4 Wonder Valley	General Districts	Power System - replace and update the existing TV translator	1Z31	CAL	1Z31
2	CSA 70 Countywide	General Districts	Snow Drop Road Project - Design and construct a new road	4013	CLO	4013
3	CSA 40 Elephant Mountain	General Districts	Roadway Paving - paving of the service road	2005	CLY	2005
4	CSA 70 D-1 Lake Arrowhead Dam	General Districts	Detention Basin - construct a detention basin	2048	CSY	2048
5	CSA 70 D-1 Lake Arrowhead Dam	General Districts	Road Sealing	4012	CSY	4012
6	CSA 56 Wrightwood Park	Park Districts	Skatepark - to transfer remaining funds to operating fund SKD-380 due to completion of project.	2006	CDW	2006
7	CSA 20 Joshua Tree	Park Districts	Pavement Resurfacing Project	4017	CEW	4017
8	CSA 20 Joshua Tree	Park Districts	Desert View Conservation Program - design and construct improvements for an interpretive trail system	1Z05	CFU	1Z05
9	CSA 20 Joshua Tree	Park Districts	Roof enclosure project - to transfer remaining funds to operating fund due to completion of project.	3028	CQB	3028
10	Big Bear Alpine Zoo	Big Bear Valley Recreation and Park District	Relocation Project - design, construct new zoo, and relocate existing zoo to the new site	1Z19	CRR	1Z19
11	Big Bear Alpine Zoo	Big Bear Valley Recreation and Park District	Relocation Project - for lease payment at existing location until relocation has been completed	1Z19	CRR	1Z19
12	Big Bear Recreation and Park District	Big Bear Valley Recreation and Park District	Erwin Park Clubhouse Renovation	2004	CSZ	2004
13	Bloomington Recreation and Park District	Bloomington Recreation and Park District	Ayala Park Improvement Project - Transfer of remaining funds to operating fund SSD-625 due to completion of project.	1Z18	CAQ	1Z18
14	Bloomington Recreation and Park District	Bloomington Recreation and Park District	Kessler Park Improvements - multiple phased project to construct new facilities at an existing park including tot lot, baseball fields, skate park, concession building, and equestrian facilities	0009	CNJ	0009
15	Bloomington Recreation and Park District	Bloomington Recreation and Park District	Kessler Park Lighting - ballfield lighting, tot lot, and equestrian facilities - transfer remaining fund to operating fund SDD-625 after reimbursement of grant.	4007	CNJ	4007
16	Bloomington Recreation and Park District	Bloomington Recreation and Park District	Kessler Park Improvements - transfer remaining funds to operating fund SSD-625	NA	CNJ	NA
17	CSA 69 Lake Arrowhead	Road Districts	Road Paving Project - rehabilitate and repave road	3048	CFB	3048
18	CSA 70 R-36 Pan Springs	Road Districts	Road Slurry Seal Project - reseal existing roads	3031	CLV	3031
19	CSA 59 Deer Lodge Park	Road Districts	Road Paving Project - rehabilitate and repave road	4010	CMS	4010
20	CSA 70 R-33 Big Bear City	Road Districts	Road Slurry Seal Project - reseal existing roads	3030	CNS	3030
21	CSA 70 R-5 Sugarloaf	Road Districts	Road Slurry Seal Project - reseal existing roads	4009	CPG	4009
22	CSA 70 R-2 Twin Peaks	Road Districts	Road Paving Project - rehabilitate and repave road	4011	CPS	4011
23	CSA 70 R-39 Highland Estates	Road Districts	Road Paving Project - rehabilitate and repave road		CWF	
24	CSA 70 R-42 Windy Pass	Road Districts	Road Slurry Seal Project - reseal existing roads	3032	CWR	3032
25	CSA 70 S-3 Lytle Creek	Sanitation Districts	Repair sludge drying beds	3049	CCU	3049
26	CSA 70 S-3 Lytle Creek	Sanitation Districts	Replace chemical feed degreaser system	3043	CCU	3043
27	CSA 70 S-3 Lytle Creek	Sanitation Districts	Transfer remaining funds to reserve fund at completion of project.	0	CCU	
28	CSA 82 Searles Valley	Sanitation Districts	Transfer remaining funds to reserve fund due to cancellation of slip line project	3037	CJN	3037
29	CSA 70 GH Glen Helen	Sanitation Districts	Vactor Dump Basin - install a dump manhole and piping for vactor truck unloading at the Lytle Creek North Wastewater Treatment Plant	1Z41	CVX	1Z41
30	CSA 70 GH Glen Helen	Sanitation Districts	Clarifier upgrade project	3044	CVX	3044



Special Districts  
2014-15 Capital Improvement Program Projects

Total Project Cost	NEW PROJECTS/FUNDING			CARRYOVER			2014-15 Adopted Requirements	Proj.
	Discretionary General Funding	Department/ Other Funding	Total New Projects	Discretionary General Funding	Department/ Other Dept Funding	Total Carryover Balances		
151,359			-		151,359	151,359	151,359	1
3,950,285		3,932,707	3,932,707		17,578	17,578	3,950,285	2
150,132		99,712	99,712		50,420	50,420	150,132	3
180,000			-		180,000	180,000	180,000	4
99,974		20,000	20,000		79,974	79,974	99,974	5
6			-		6	6	6	6
81,752		50,000	50,000		31,752	31,752	81,752	7
249,681		200,000	200,000		49,681	49,681	249,681	8
7			-		7	7	7	9
5,789,297			-		5,798,055	5,798,055	5,798,055	10
83,600			-		83,600	83,600	83,600	11
1,610			-		1,610	1,610	1,610	12
3			-		3	3	3	13
1,271,372			-		283,715	283,715	283,715	14
290,000			-		290,000	290,000	290,000	15
425			-		425	425	425	16
548,529			-		550,323	550,323	550,323	17
40,125		40,125	40,125		4,186	4,186	44,311	18
190,000		190,000	190,000		18,080	18,080	208,080	19
6,735		3,000	3,000		16,502	16,502	19,502	20
375,000		340,000	340,000		30,586	30,586	370,586	21
30,000			-		67,610	67,610	67,610	22
156,072			-		154,361	154,361	154,361	23
101,900		91,000	91,000		(40,657)	(40,657)	50,343	24
84,000			-		84,000	84,000	84,000	25
66,000			-		66,000	66,000	66,000	26
52,803			-		52,803	52,803	52,803	27
100,666			-		100,666	100,666	100,666	28
9,500			-		9,500	9,500	9,500	29
95,000			-		95,000	95,000	95,000	30



## Special Districts 2014-15 Capital Improvement Program Projects

Proj.	Location/ Address	Budget Book Group	Project Name-Description	CIP Log #	Fund	Proj #
31	CSA 70 GH Glen Helen	Sanitation Districts	Isolation Valve - install an isolation valve at the Glen Helen Wastewater Treatment Plant	2071	CXL	2071
32	CSA 70 GH Glen Helen	Sanitation Districts	Sludge Drying Beds - build sludge drying beds at the Glen Helen Wastewater Treatment Plant	2072	CXL	2072
33	CSA 70 GH Glen Helen	Sanitation Districts	SCADA Alarms - install new SCADA alarms for the processing equipment at the Lytle Creek North Wastewater Treatment Plant	1Z42	CXL	1Z42
34	CSA 53B Fawnskin	Sanitation Districts	Vacuum System upgrades	1Z13	EAI	1Z13
35	CSA 53B Fawnskin	Sanitation Districts	Manhole Raising project	4004	EBB	4004
36	CSA 64 Spring Valley Lake	Sanitation Districts	Transfer remaining funds to reserve fund due to cancellation of manhole sealing project	1Z33	EBL	1Z33
37	CSA 64 Spring Valley Lake	Sanitation Districts	Transfer remaining funds to reserve fund due to cancellation of Victor Valley Wastewater Reclamation Authority connection vault and meter project	2070	EBL	2070
38	CSA 82 Searles Valley	Sanitation Districts	Pioneer Point outfall replacement and repairs	4008	EFF	4008
39	CSA 42 Oro Grande	Sanitation Districts	Sewer Line Replacement - replace approximately 300 feet of existing sewerline that currently cannot be accessed by maintenance equipment	1Z32	EKA	1Z32
40	CSA 42 Oro Grande	Sanitation Districts	Transfer of funds to reserve fund due to cancellation of Victor Valley Wastewater Reclamation Authority connection vault and meter project.	2069	EKA	2069
41	CSA 79 Green Valley Lake	Sanitation Districts	Awanhee Lift Station - construction of 50,000 gallon of additional wet well capacity to extend the needed emergency response times	1Z28	ENF	1Z28
42	CSA 79 Green Valley Lake	Sanitation Districts	Televising and repairs of sewer lines	4006	ENF	4006
43	CSA 79 Green Valley Lake	Sanitation Districts	Transfer of funds to reserve fund due to cancellation of manhole sealing project.	1006	ENF	1006
44	CSA 79 Green Valley Lake	Sanitation Districts	Transfer of funds to reserve fund due to cancellation of pump rehabilitation project	2016	ENF	2016
45	CSA 70 J Oak Hills	Water Districts	Transfer of funds to reserve fund due to completion of water reservoir rehabilitation project	1010	CAM	1010
46	CSA 70 J Oak Hills	Water Districts	Radio Read Meter - replace existing manual read meters with radio read meters for more efficient and accurate meter measurement	1Z35	CCN	1Z35
47	CSA 70 J Oak Hills	Water Districts	Radio Read Meter Phase II - replace existing manual read meters with radio read meters for more efficient and accurate meter measurement	0	CCN	
48	CSA 70 W-1 Landers	Water Districts	PRV Stations - rehabilitate the pressure relief systems	2060	CCW	2060
49	CSA 70 W-1 Landers	Water Districts	Reservoir A / Site 2 - rehabilitate reservoir A at Site 2	2061	CCW	2061
50	CSA 70 W-1 Landers	Water Districts	Radio Read Meter - replace existing manual read meters with radio read meters for more efficient and accurate meter measurement	2062	CCW	2062
51	CSA 70 W-1 Landers	Water Districts	Service Line Replacement - replace service lines as needed throughout the district	2063	CCW	2063
52	CSA 70 W-4 Pioneertown	Water Districts	Transfer of funds to reserve fund due to cancellation of meter replacement project	2050	CEA	2050
53	CSA 64 Spring Valley	Water Districts	Radio Read Meter - replace existing manual read meters with radio read meters for more efficient and accurate meter measurement	2049	CEK	2049
54	CSA 70 J Oak Hills	Water Districts	Water Line Extensions - design and construct critical pipelines to close loops and eliminate dead end lines in the system	1Z02	CJU	1Z02
55	CSA 70 W-4 Pioneertown	Water Districts	Offsite Pipeline Supply - design and construct a 3.5 mile water pipeline, a 75,000 gallon water reservoir, and a 200gpm pump station	1Z27	CQP	1Z27
56	CSA 70 W-4 Pioneertown	Water Districts	Payment of debt after proceeds of grant reimbursement are received.	360	CQP	360
57	CSA 70 J Oak Hills	Water Districts	Pipeline Replacement E. of Escondido - Project with Public Works to replace pipeline on Escondido	4016	CQR	4016
58	CSA 70 J Oak Hills	Water Districts	Water Pipeline Replacement - replace approximately 2500 feet of existing waterlines that have reached their full service life	1Z03	CQR	1Z03



Special Districts  
2014-15 Capital Improvement Program Projects

Total Project Cost	NEW PROJECTS/FUNDING			CARRYOVER			2014-15 Adopted Requirements	Proj.
	Discretionary General Funding	Department/ Other Funding	Total New Projects	Discretionary General Funding	Department/ Other Dept Funding	Total Carryover Balances		
16,000		2,200	2,200		13,800	13,800	16,000	31
940,000			-		940,000	940,000	940,000	32
68,630			-		68,630	68,630	68,630	33
250,000		214,509	214,509		35,491	35,491	250,000	34
30,000		10,303	10,303		19,697	19,697	30,000	35
			-		162,852	162,852	162,852	36
106,344			-		106,344	106,344	106,344	37
375,816		375,816	375,816			-	375,816	38
54,659			-		54,659	54,659	54,659	39
29,566			-		29,566	29,566	29,566	40
359,785		206,637	206,637		153,148	153,148	359,785	41
60,000		44,572	44,572		15,428	15,428	60,000	42
4,500			-		4,500	4,500	4,500	43
90,285			-		90,285	90,285	90,285	44
208			-		208	208	208	45
146,421			-		146,421	146,421	146,421	46
1,350,000		1,350,000	1,350,000			-	1,350,000	47
298,916			-		298,916	298,916	298,916	48
61,600			-		61,600	61,600	61,600	49
150,000		150,000	150,000			-	150,000	50
150,000		150,000	150,000			-	150,000	51
34,197			-		34,197	34,197	34,197	52
233,330		233,330	233,330			-	233,330	53
165,000		165,000	165,000			-	165,000	54
60,919		60,919	60,919			-	60,919	55
-		69,081	69,081		205,919	205,919	275,000	56
150,000		150,000	150,000			-	150,000	57
144,500		144,500	144,500			-	144,500	58

SPECIAL DISTRICTS DEPARTMENT



## Special Districts 2014-15 Capital Improvement Program Projects

Proj.	Location/ Address	Budget Book Group	Project Name-Description	CIP Log #	Fund	Proj #
59	CSA 70 J Oak Hills	Water Districts	Booster Site 2A - construct a new replacement booster to pump additional water to high pressure zones in the district	2041	CQS	2041
60	CSA 70 J Oak Hills	Water Districts	Well House - install an enclosure around an existing well	2042	CQS	2042
61	CSA 70 J Oak Hills	Water Districts	Well house roofing repairs	2043	CQS	2043
62	CSA 70 J Oak Hills	Water Districts	Transfer of funds to reserve fund due to cancellation of pump motor installation	3039	CQS	3039
63	CSA 70 CG Cedar Glen	Water Districts	Transfer out of remaining fund to reserve fund due to completion of water system improvement project.	1Z15	CRD	1Z15
64	CSA 70 CG Cedar Glen	Water Districts	Transfer out of remaining fund to reserve fund due to completion of water system improvement project.	1Z16	CRL	1Z16
65	CSA 64 Spring Valley	Water Districts	Install pump motor	3041	CSJ	3041
66	CSA 42 Oro Grande	Water Districts	Land Acquisition / Design - the purchase of land and design	2066	EAV	2066
67	CSA 42 Oro Grande	Water Districts	Reservoir 2 (Design) - the design of reservoir 2	2067	EAV	2067
68	CSA 64 Spring Valley	Water Districts	Well #7 - design and site prep for a new well to comply with CA Dept of Health Requirements for water storage in the district	1Z37	EDB	1Z37
69	CSA 64 Spring Valley	Water Districts	Reservoir Site Preparation	1Z38	EDB	1Z38
70	CSA 64 Spring Valley	Water Districts	Transfer funds to reserve fund due to cancellation of pressure relief valve rehabilitation project.	2009	EDB	2009
71	CSA 64 Spring Valley	Water Districts	Transfer of remaining funds to reserve fund due to completion of Well #4 rehabilitation project	2010	EDB	2010
72	CSA 64 Spring Valley	Water Districts	Complete Design Phase of a reservoir to comply with CA Dept of Health requirements.	0	EDC	
73	CSA 70 W-3 Hacienda	Water Districts	Radio Read Meter - replace existing manual read meters with radio read meters for more efficient and accurate meter measurement	2056	EJQ	2056
74	CSA 70 W-3 Hacienda	Water Districts	Booster Replacement - replace aged booster stations	2059	EJQ	2059
75	CSA 70 W-3 Hacienda	Water Districts	Transfer funds to reserve fund due to cancellation of mainline valve insertion project.	350	EJQ	350
76	CSA 42 Oro Grande	Water Districts	Main Line Replacement - to replace existing water mainline	2081	ELR	2081
77	CSA 70 W-4 Pioneertown	Water Districts	Transfer of funds to reserve fund due to cancellation of manifold piping project.	360	END	360



### Special Districts 2014-15 Capital Improvement Program Projects

Total Project Cost	NEW PROJECTS/FUNDING			CARRYOVER			2014-15 Adopted Requirements	Proj.
	Discretionary General Funding	Department/ Other Funding	Total New Projects	Discretionary General Funding	Department/ Other Dept Funding	Total Carryover Balances		
71,248		39,700	39,700		31,548	31,548	71,248	59
120,000		100,000	100,000		20,000	20,000	120,000	60
40,400			-		22,400	22,400	22,400	61
58,331			-		58,331	58,331	58,331	62
			-		937	937	937	63
			-		1,280	1,280	1,280	64
87,150		87,150	87,150			-	87,150	65
110,500			-		110,500	110,500	110,500	66
107,000			-		107,000	107,000	107,000	67
251,820		251,820	251,820			-	251,820	68
250,000		250,000	250,000			-	250,000	69
132,900			-		132,900	132,900	132,900	70
40,000			-		15,739	15,739	15,739	71
1,944			-		1,944	1,944	1,944	72
50,000		50,000	50,000			-	50,000	73
30,390		1,004	1,004		29,386	29,386	30,390	74
350			-		500	500	500	75
79,980		79,986	79,986		(6)	(6)	79,980	76
50			-		50	50	50	77
20,918,572	-	9,153,071	9,153,071	-	11,201,315	11,201,315	20,354,386	

SPECIAL DISTRICTS DEPARTMENT



## SPECIAL DISTRICTS DEPARTMENT 2014-15 RESERVES

DISTRICT TYPE	FUNDING SOURCES OPERATING TRANSFER							
DISTRICT NAME and PROJECT NAME	FUND DEPT	2014-15 REQUIREMENTS	FUND BALANCE	DISTRICT FUNDS	LOAN or GRANT	CDH	OTHER	
<b>GENERAL DISTRICTS</b>								
<u><b>CSA 70 Countywide Special Districts</b></u>								
Termination Benefits Reserve	SKW 105	2,520,117	2,508,117	12,000	0	0	0	0
General Reserve	SKU 105	1,035,624	833,624	202,000	0	0	0	0
General Reserve	CAN 105	4,657,040	4,657,040	0	0	0	0	0
CSA Loan Fund	SKI 105	689,616	89,616	600,000	0	0	0	0
North Etiwanda Trust Reserve	VFG 547	1,620,065	1,610,065	10,000	0	0	0	0
<b>District Totals</b>		<u>10,522,462</u>	<u>9,698,462</u>	<u>824,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FOR GENERAL RESERVES</b>		<u>10,522,462</u>	<u>9,698,462</u>	<u>824,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>PARK DISTRICTS</b>								
<u><b>CSA70 P-17 Bloomington</b></u>								
Reserve Fund	SML 216	7,879	7,879					
<b>District Totals</b>		<u>7,879</u>	<u>7,879</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FOR PARK RESERVES</b>		<u>7,879</u>	<u>7,879</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>ROAD DISTRICTS</b>								
RESERVES MAINTAINED IN DISTRICT OPERATIONS BUDGET								
<b>SANITATION DISTRICTS</b>								
<u><b>CSA 42 Oro Grande</b></u>								
Capital Replacement Reserve	EAW 310	312,836	189,975	122,861				0
Capital Expansion Reserve	EAZ 310	8,754	8,754	0	0	0	0	0
<b>District Totals</b>		<u>321,590</u>	<u>198,729</u>	<u>122,861</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 53 B Fawnskin</b></u>								
Capital Replacement Reserve	EAE 365	1,190,187	1,074,187	116,000	0	0	0	0
Capital Expansion Reserve	EAK 365	179,473	175,578	3,895	0	0	0	0
<b>District Totals</b>		<u>1,369,660</u>	<u>1,249,765</u>	<u>119,895</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 64 Spring Valley Lake</b></u>								
Capital Replacement Reserve	EBR 420	2,394,660	1,505,649	889,011	0	0	0	0
Capital Expansion Reserve	EBU 420	1,159,537	1,140,649	18,888	0	0	0	0
<b>District Totals</b>		<u>3,554,197</u>	<u>2,646,298</u>	<u>907,899</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 70 GH Glen Helen</b></u>								
Capital Replacement Reserve	ELI 306	2,114,496	1,609,748	504,748	0	0	0	0
<b>District Totals</b>		<u>2,114,496</u>	<u>1,609,748</u>	<u>504,748</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 70 S-3 Lytle Creek</b></u>								
Capital Replacement Reserve	ECM 305	829,380	689,545	139,835	0	0	0	0
Capital Expansion Reserve	EFN 305	184,539	184,139	400	0	0	0	0
<b>District Totals</b>		<u>1,013,919</u>	<u>873,684</u>	<u>140,235</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 70 SP-2 High Country</b></u>								
Capital Replacement Reserve	EFU 490	447,398	437,200	10,198	0	0	0	0
Capital Expansion Reserve	EFX 490	325,732	324,832	900	0	0	0	0
<b>District Totals</b>		<u>773,130</u>	<u>762,032</u>	<u>11,098</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 70 SP-7 Lenwood</b></u>								
Capital Replacement Reserve	ECZ 315	369,727	369,727	0	0	0	0	0
Capital Expansion Reserve	ECU 315	122,119	122,119	0	0	0	0	0
<b>District Totals</b>		<u>491,846</u>	<u>491,846</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 79 Green Valley Lake</b></u>								
Capital Replacement Reserve	EFS 485	832,082	615,965	216,117	0	0	0	0
Capital Expansion Reserve	EJS 485	101,344	100,698	646	0	0	0	0
<b>District Totals</b>		<u>933,426</u>	<u>716,663</u>	<u>216,763</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u><b>CSA 82 Searles Valley</b></u>								
Capital Replacement Reserve	EIG 495	523,047	421,579	101,468	0	0	0	0
Capital Expansion Reserve	EGB 495	257,289	256,589	700	0	0	0	0
<b>District Totals</b>		<u>780,336</u>	<u>678,168</u>	<u>102,168</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FOR SANITATION RESERVES</b>		<u>11,352,600</u>	<u>9,226,933</u>	<u>2,125,667</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



SPECIAL DISTRICTS DEPARTMENT

**SPECIAL DISTRICTS DEPARTMENT  
2014-15 RESERVES**

DISTRICT TYPE DISTRICT NAME and PROJECT NAME	FUND DEPT	2014-15 REQUIREMENTS	FUND BALANCE	FUNDING SOURCES OPERATING TRANSFER				
				DISTRICT FUNDS	LOAN or GRANT	CDH	OTHER	
<b>STREETLIGHTS</b>								
RESERVES MAINTAINED IN DISTRICT OPERATIONS BUDGET								
<b>WATER DISTRICTS</b>								
<b><u>CSA 42 Oro Grande</u></b>								
Capital Replacement Reserve	EAX 310	456,337	452,157	4,180	0	0	0	0
Capital Expansion Reserve	EAT 310	134,108	134,108	0	0	0	0	0
<b>District Totals</b>		<b>590,445</b>	<b>586,265</b>	<b>4,180</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 64 Spring Valley Lake</u></b>								
Capital Replacement Reserve	EIV 420	3,415,532	2,366,069	1,049,463	0	0	0	0
Capital Expansion Reserve	EBT 420	479,912	476,412	3,500	0	0	0	0
<b>District Totals</b>		<b>3,895,444</b>	<b>2,842,481</b>	<b>1,052,963</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 CG Cedar Glen</u></b>								
Capital Replacement Reserve	ELO 563	884,517	528,660	355,857	0	0	0	0
Capital Expansion Reserve	ELN 563	7,408	5,395	2,013	0	0	0	0
<b>District Totals</b>		<b>891,925</b>	<b>534,055</b>	<b>357,870</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 F Morongo Valley</u></b>								
Capital Replacement Reserve	EIO 135	193,481	146,474	47,007	0	0	0	0
Capital Expansion Reserve	EBX 135	141,023	140,523	500	0	0	0	0
<b>District Totals</b>		<b>334,504</b>	<b>286,997</b>	<b>47,507</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 J Oak Hills</u></b>								
Capital Replacement Reserve	EFO 165	2,968,696	2,159,627	809,069	0	0	0	0
Capital Expansion Reserve	EFG 165	3,091,837	3,057,837	34,000	0	0	0	0
Rate Stabilization Fund	EFZ 165	2,151,967	2,150,767	1,200	0	0	0	0
<b>District Totals</b>		<b>8,212,500</b>	<b>7,368,231</b>	<b>844,269</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 W-1 Goat Mountain</u></b>								
Capital Replacement Reserve	EFQ 345	358,764	227,316	131,448	0	0	0	0
Capital Expansion Reserve	EDY 345	319,263	318,263	1,000	0	0	0	0
<b>District Totals</b>		<b>678,027</b>	<b>545,579</b>	<b>132,448</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 W-3 Hacienda</u></b>								
Capital Replacement Reserve	EFT 350	233,697	205,872	27,825	0	0	0	0
Capital Expansion Reserve	ECW 350	13,721	13,571	150	0	0	0	0
<b>District Totals</b>		<b>247,418</b>	<b>219,443</b>	<b>27,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>CSA 70 W-4 Pioneertown</u></b>								
Capital Replacement Reserve	EFW 360	178,626	115,657	62,969	0	0	0	0
<b>District Totals</b>		<b>178,626</b>	<b>115,657</b>	<b>62,969</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FOR WATER RESERVES</b>		<b>15,028,889</b>	<b>12,498,708</b>	<b>2,530,181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL FOR RESERVES</b>		<b>36,911,830</b>	<b>31,431,982</b>	<b>5,479,848</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

SPECIAL DISTRICTS DEPARTMENT

**2014-15 RESERVES**

The department's 2014-15 adopted reserves represent both operational and capital improvement projects/program reserves. Operational reserves include general reserves and contingencies as well as termination benefits. Capital improvement projects/program reserves include funding for future projects for both water and sanitation division for system replacement and expansion.



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